Learning Basic Grammar Book 2 with

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More in-depth view of eight parts of speech nouns, pronouns, verbs, rejectives, adverbs, prepositions, conjunctions, and interjections with exercises for you to complete

What you'll find in this book

| Nouns Common Nouns Proper Nouns Singular Nouns Plural Nouns Collective Nouns Masculine and Feminine Nouns The Possessive Form of Nouns | 7–23 7 8 11 11 17 20 22 |
|---|--|
| 2 Pronouns | 24–31 |
| Personal Pronouns | 24 |
| Reflexive Pronouns | 26 |
| Possessive Pronouns | 27 |
| Demonstrative Pronouns | 27 |
| Interrogative Pronouns | 28 |
| Indefinite Pronouns 3 AdjectivesKinds of AdjectivesThe Order of AdjectivesAdjective EndingsDescribing What Something Is Made ofThe Comparison of AdjectivesAdjective Phrases | 28 32–43 32 33 35 37 39 42 |
| 4 Determiners | 44–51 |
| The Articles | 44 |
| Using Nouns without Articles | 45 |
| Demonstrative Determiners | 46 |
| Quantifying Determiners | 47 |
| Interrogative Determiners | 49 |
| Possessive Determiners | 49 |
| Numbers | 50 |
| Using Determiners Together | 50 |

| 5 | Verbs and Tenses | 52–87 |
|---|--|---------|
| | Subject and Verb Agreement | 52 |
| | Transitive and Intransitive Verbs | 55 |
| | The Simple Present Tense | 58 |
| | am, is <i>and</i> are | 59 |
| | there is <i>and</i> there are | 60 |
| | The Present Progressive Tense | 63 |
| | The Simple Past Tense | 65 |
| | was and were | 66 |
| | Irregular Verbs | 67 |
| | The Past Progressive Tense | 70 |
| | have, has and had | 71 |
| | The Present Perfect Tense | 73 |
| | Irregular Past Participles | 73 |
| | The Future Tense | 77 |
| | do, does <i>and</i> did | 80 |
| | The Infinitive | 83 |
| | The Imperative Form of Verbs | 84 |
| | Gerunds | 85 |
| 6 | Auxiliary Verbs | 88–94 |
| | can and could | 88 |
| | will and would | 89 |
| | shall and should | 89 |
| | ought to | 90 |
| | must | 90 |
| | may and might | 90 |
| | Verb Phrases | 91 |
| 7 | Adverbs and Adverb Phrases | 95–100 |
| | Adverbs of Manner | 95 |
| | Adverbs of Time | 96 |
| | Adverbs of Place | 96 |
| | Adverbs of Frequency | 97 |
| | Adverbs of Duration | 97 |
| | Adverbs of Emphasis | 98 |
| 8 | Prepositions and Prepositional Phrases | 101–108 |
| | Preposition or Adverb? | 101 |
| | Prepositions of Place | 102 |
| | Prepositions of Time | 102 |
| | Prepositions of Direction | 103 |
| | Prepositions with Special Uses | 103 |
| | Prepositions with Adjectives, Verbs or Nouns | 105 |

| 9 | Conjunctions | 109–117 |
|----|---|---------|
| | and, but <i>and</i> or | 109 |
| | Conjunctions Linking Phrases | 110 |
| | Conjunctions with Lists | 110 |
| | Conjunctions That Join Sentences | 111 |
| | Other Words for and | 111 |
| | Other Words for <i>but</i> | 112 |
| | Other Words for <i>or</i> | 112 |
| | Conjunctions of Time | 113 |
| | Conjunctions of Place | 113 |
| | Conjunctions of Reason | 114 |
| | Conjunctions of Purpose | 114 |
| 10 | Sentences | 118–133 |
| | Four Kinds of Sentence | 118 |
| | Sentences with Objects | 119 |
| | Verbs with Two Objects | 120 |
| | Verbs with No Object | 120 |
| | Simple Sentences | 123 |
| | Compound Sentences | 123 |
| | Conditional Sentences | 124 |
| | Positive and Negative Sentences | 124 |
| | Questions | 128 |
| | Question Tags | 130 |
| 11 | Direct and Indirect Speech | 134–139 |
| | Direct Speech | 134 |
| | Indirect Speech | 134 |
| | Indirect Commands | 135 |
| | Indirect Questions | 136 |
| 12 | Punctuation | 140–148 |
| | Punctuation Marks: period, comma, question mark, | - |
| | exclamation point, apostrophe, quotation marks, colon | 140 |
| | Capital Letter | 144 |

A List of Irregular Verbs



There are two main types of nouns: common nouns and proper nouns.

Common Nouns

Words for people, places and things are called **common nouns**.

These common nouns are words for **things**.

| ruler | chair | hammer | bicycle | truth |
|------------|-----------|-----------|----------|------------|
| pen | table | saw | ship | calculator |
| crayons | sofa | axe | truck | television |
| pencil | loyalty | drill | ferry | fridge |
| book | lamp | ladder | train | cooker |
| dictionary | carpet | lawnmower | bus | computer |
| courage | telephone | spade | laziness | printer |

These common nouns are words for **animals**. Notice that special names for **young animals** are included.

| animal | its young | animal | its young |
|--------|-----------|----------|-----------|
| dog | puppy | fox | cub |
| cat | kitten | elephant | calf |
| cow | calf | kangaroo | joey |
| horse | foal | bear | cub |
| sheep | lamb | lion | cub |
| goat | kid | tiger | cub |
| frog | tadpole | whale | calf |

These common nouns are words for places.

| bank | airport | school | post office |
|----------|-------------|------------|----------------|
| hotel | gas station | university | police station |
| library | park | office | restaurant |
| museum | farm | mosque | supermarket |
| mall | Z00 | temple | stadium |
| theater | factory | shop | synagogue |
| hospital | nursery | gym | church |

These common nouns are words for **people** who do certain things.

| singer | manager | sailor | gardener |
|--------------|-----------|---------|----------------|
| dancer | secretary | pilot | police officer |
| artist | teacher | driver | plumber |
| photographer | doctor | writer | farmer |
| magician | dentist | friend | clerk |
| athlete | lawyer | brother | technician |

Proper Nouns

The names of particular people, places and things are **proper nouns**. They always **begin with a capital letter**.

These **people's names** are proper nouns.

| Robin Hood | Florence Nightingale | Mom | Miss Park |
|----------------|----------------------|-------------|---------------|
| Aladdin | Muhammad Ali | Dad | Mrs. Taylor |
| Frankenstein | George Washington | Granny | Mr. Young |
| Harry Potter | David Beckham | Grandad | Dr. Lee |
| Santa Claus | Julia Roberts | Uncle David | Professor Raj |
| Mahatma Gandhi | Nelson Mandela | Aunt Diana | Jose |
| Confucius | Alex Rodriguez | Ms. Hall | Yang Ming |

The names of the **days of the week** and the **months of the year** are proper nouns.

| days of the week | mon | ths |
|---|---|--|
| Monday Tuesday Wednesday Thursday Friday Saturday Sunday Sunday Sunday Tuesday Tuesday Sunday Sunday Sunday Tuesday | January February March April May June 25 0 27 21 28 22 29 23 30 | July August September October November December |

The names of **special days** and **celebrations** are also proper nouns.

New Year's Day Mother's Day Independence Day Valentine's Day Labor Day Ramadan Veterans' Day Thanksgiving Memorial Day Halloween Christmas Yom Kippur

The names of **famous places**, **buildings** and **monuments** are proper nouns.

| Big Ben | the Empire State Building |
|---------------------------|---------------------------|
| the Sphinx | the Taj Mahal |
| Graceland | the Eiffel Tower |
| the Grand Canyon | the Golden Gate Bridge |
| the Sydney Opera House | the Great Wall of China |
| Buckingham Palace | Chaco Canyon Pueblo |
| the Leaning Tower of Pisa | the Statue of Liberty |

The names of **people who live in a particular country** are also proper nouns.

| country | people | country | people |
|-------------|--------------|-----------------|----------------|
| Afghanistan | Afghans | Samoa | Samoans |
| Australia | Australians | New Zealand | New Zealanders |
| Britain | the British | Pakistan | Pakistanis |
| China | the Chinese | the Philippines | Filipinos |
| France | the French | Russia | Russians |
| Germany | Germans | Nicaragua | Nicaraguans |
| India | Indians | South Africa | South Africans |
| Indonesia | Indonesians | Spain | Spaniards |
| Italy | Italians | Switzerland | the Swiss |
| Japan | the Japanese | Thailand | Thais |
| Korea | Koreans | USA | Americans |
| Malaysia | Malaysians | Vietnam | the Vietnamese |

Write each common noun under the correct heading.

| theater | lion | father | brother | |
|----------|------------|---------|---------|--|
| doctor | restaurant | builder | stove | |
| elephant | kangaroo | museum | library | |
| things | animals | places | people | |

Exercise 2

Underline the common nouns and circle the proper nouns in these sentences.

- 1. I told Uncle John about my accident.
- 2. Kim and Stephanie wore masks on Halloween.
- 3. The lawnmower is broken.
- 4. We're going to the movies tomorrow.
- 5. The lion is playing with one of its cubs.
- 6. My sister's favorite soccer player is David Beckham.
- 7. I'm watching a videotape about the Sahara Desert.
- 8. The tourists visited Rome and saw the Colosseum.
- 9. Does this bus go to the stadium?
- 10. We're reading a story about a boy called Harry Potter.

Exercise 3

Read the following passage containing common nouns and proper nouns. Put a **C** in the box after a common noun and a **P** in the box after a proper noun.

| Mr. Peters | | lives in Maine | in | a big house | | by | the | sea | | . He has | thr | ee cats |
|------------|---|-------------------|---------|---------------|-------|-----|------|--------|-------|----------|-----|-----------|
| and a dog | | . He likes to tro | ovel to | different cou | untri | es | | . Las | st Cl | nristmas | | , he went |
| to Paris | a | nd saw the Eiffe | l Towei | r 🔡 . He er | njoye | d e | atir | ng Fro | encł | n food | in | nice |
| restaurant | s | | | | | | | | | | | |

Singular Nouns

Nouns can be **singular** or **plural**.

When you are talking about just one thing or person, use a **singular noun**. For example:

| a tent | a park | an idea |
|---------|----------|-------------|
| a taxi | a doctor | an oven |
| a house | a lady | an exercise |

Plural Nouns

Use a **plural noun** when you are talking about two or more people, places or things.

Just add **s** to make most nouns plural.

| singular | plural | singular | plural |
|------------|-----------|-------------|-----------|
| a computer | computers | a mountain | mountains |
| a chair | chairs | a river | rivers |
| a train | trains | an envelope | envelopes |
| a player | players | an insect | insects |
| a teacher | teachers | an oven | ovens |
| a taxi | taxis | an uncle | uncles |



• Words called **articles** or **determiners** are used to signal nouns.

| a river | an armchair | three biscuits |
|-----------------|--------------------|----------------|
| a castle | an idea | five eggs |

The article **an** is used before nouns that begin with the **vowels** *a*, *e*, *i*, *o* and *u*.

| an artist | an eye | an insect |
|------------------|--------------------|------------------|
| an oven | an umbrella | |

- The article a is used before nouns that begin with the other letters, called consonants. But some words don't follow these rules.
 - *a uniform, a unit, a user*: **a**, not **an**, is used because the vowel **u** in these words is pronounced like the word **you**;
 - *an hour, an heir, an honor*: **an**, not **a**, is used because the consonant **h** in these words is not pronounced.

Nouns that end in s, ss, ch, sh or x, are made plural by adding es.

| singular | plural | singular | plural |
|----------------|----------|------------------|------------|
| bu s | buses | sandwi ch | sandwiches |
| gla ss | glasses | wit ch | witches |
| dre ss | dresses | bru sh | brushes |
| bran ch | branches | fla sh | flashes |
| chur ch | churches | box | boxes |
| bea ch | beaches | fox | foxes |

Most nouns that end in **y** are made plural by changing the **y** to **i** and adding **es**.

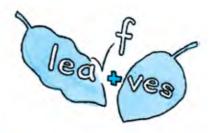
| singular | plural |
|------------|--------------|
| baby | babies |
| family | families |
| story | stories |
| teddy | teddies |
| fairy | fairies |
| рирру | puppies |
| housefly | houseflies |
| library | libraries |
| city | cities |
| lily | lilies |
| party | parties |
| dictionary | dictionaries |

Nouns that have a **vowel** before the **y** are made plural by simply adding **s** at the end.

| singular | plural | singular | plural |
|---------------|-----------------|-------------------|---------------------|
| key monkey | keys monkeys | day tray | days trays |
| donkey | donkeys | runway | runways |
| toy | toys | chimney | chimneys |
| boy cowboy | boys cowboys | trolley valley | trolleys valleys |

Many nouns that end in **f** are made plural by changing the **f** to **v** and adding **es**.

| singular | plural |
|----------|---------|
| half | halves |
| leaf | leaves |
| shelf | shelves |
| wolf | wolves |
| thief | thieves |



But some nouns that end in **f** are made plural simply by adding **s**.

| singular | plural |
|--------------|---------------|
| chief | chiefs |
| roof | roofs |
| handkerchief | handkerchiefs |
| cliff | cliffs |
| puff | puffs |



Some nouns that end in **f** can be made plural in **two ways**.

| singular | plural |
|----------|--|
| scarf | scarf s or scar ves |
| hoof | hoof s <i>or</i> hoo ves |
| dwarf | dwarf s <i>or</i> dwar ves |
| wharf | wharf s <i>or</i> whar ves |
| | |



Most nouns that end in **fe** are made plural by changing the **f** to **v** and adding **s**.

| singular | plural |
|----------|----------|
| knife | knives |
| wife | wives |
| life | lives |
| midwife | midwives |



(c) ketabtor Noun: The Digital Library

Most nouns that end in **o** are made plural by adding **s**.

| singular | plural |
|----------|-------------------|
| video | video s |
| hippo | hippo s |
| Z00 | Z00 S |
| kangaroo | kangaroo s |

But other nouns that end in **o** are made plural by adding **es**.

| singular | plural |
|------------------|--------------------------------------|
| tomato potato | tomato es potato es |
| hero | hero es |





Some nouns change spelling from the singular form to the plural.

| singular | plural |
|----------|----------|
| man | men |
| woman | women |
| child | children |
| person | people |
| mouse | mice |
| tooth | teeth |
| foot | feet |
| goose | geese |

Notes

What's the plural of the kind of **mouse** that you use with a computer? The plural is either **mice** or **mouses**.



The plural form of some nouns is the same as the singular form.

| singular | plural |
|----------|----------------------------------|
| sheep | sheep (<i>not</i> sheeps) |
| deer | deer (<i>not</i> deers) |
| fish | fish (<i>not</i> fishes) |
| aircraft | aircraft (<i>not</i> aircrafts) |
| salmon | salmon (<i>not</i> salmons) |

Notes

When you are talking about different kinds of **fish**, the plural can be **fishes**, for example:

the various fishes of the Indian Ocean

Nouns: Plural Nouns

Some nouns are *always* plural.

trousers glasses shorts spectacles jeans goggles pants scissors tights binoculars pajamas pliers

Some nouns are *usually* plural.

| shoes | chopsticks |
|----------|------------|
| sandals | gloves |
| slippers | clogs |
| boots | socks |

Notes

You can use **a pair of** with these plural nouns. For example:

- a pair of trousers
- a pair of pants
- a pair of glasses
- a pair of scissors
- a pair of chopsticks
- a pair of sandals
- a pair of gloves



Exercise 4

Underline all the nouns in the following sentences. Are they **common** or **proper nouns**? Put a checkmark \checkmark in the correct box.

| | | common nouns | proper nouns |
|-----|---------------------------------------|--------------|--------------|
| 1. | Do you like cheese? | | |
| 2. | They stood next to the Niagara Falls. | | |
| 3. | May I borrow your umbrella? | | |
| 4. | The ambulance was driving very fast. | | |
| 5. | Carl did not agree with them. | | |
| 6. | She loves to visit Disneyland. | | |
| 7. | Would you like some more water? | | |
| 8. | The fog was very thick. | | |
| 9. | May I invite Tom to join us? | | |
| 10. | My car is very old. | | |

Read the following passage. Write **S** in the box after each singular noun and **P** in the box after each plural noun.

| Our teacher is a very nice lady She's very kind to all the children in the | | | | |
|---|--|--|--|--|
| class and she tells us very funny stories Yesterday, she told a story about | | | | |
| the animals on a farm They all had a race The pigs and sheep ran | | | | |
| faster than the ducks and cows , but the heroes of the story were the | | | | |
| mice They were faster than all the other animals, even though they had the | | | | |
| shortest legs! | | | | |

Exercise 6

Read the following passage. Notice that the plural nouns are missing. Write the correct **plural form** of the singular nouns in parentheses. The first one has been done for you.

| Three ladies (lady) in pink | (dress) took their | (baby) | | |
|--|--|------------------|--|--|
| for a walk in the zoo. They saw four | (giraffe), three | (hippo), | | |
| two (kangaroo) and an elephant. They walked for so long that their | | | | |
| (foot) became sore, so they s | at down on a bench for a rest r | near some | | |
| (monkey). The | (monkey). The (monkey) were playing with cardboard | | | |
| (box) and throwing | (stick) at each other. Aft | er a while, the | | |
| (lady) looked at their | (watch) and decided it | t was time to go | | |

home.

Collective Nouns

Words for groups of people, animals or things are called **collective nouns**.

Here are some collective nouns for **groups of people**.

| a family | a crew |
|--------------|----------------|
| a team | a club |
| a community | a committee |
| a choir | a company |
| a band | a gang |
| an orchestra | the government |
| an audience | the army |

Collective nouns may be used with a **singular verb** or with a **plural verb**. If the group is acting as a single unit, use a singular verb. If group members are acting as individuals, use a plural verb. For example:

The crowd was orderly.

or

The crowd were clapping, yelling and cheering.

Notes

Always use a plural verb with the collective nouns, **people** and **the police**. For example:

Those people live (not lives) in Asia. The police **have caught** (not has caught) the thief.

Here are more collective nouns you can use for **groups of people**.

a **crowd** of shoppers a **company** of actors a **class** of schoolchildren a gang of thieves a panel of judges a platoon of soldiers

Many **groups of animals** have their own special collective nouns.

- a **herd** of cattle a **flock** of birds a **drove** of sheep a gaggle of geese
- a **pack** of wolves a **pride** of lions a **pod** of dolphins a **school** of fish
- a **litter** of puppies a **troop** of monkeys a **brood** of chickens a **swarm** of bees

Some groups of things also have their own special collective nouns.

a bunch of bananasa deck of cardsa cluster of grapesa flight of stepsa bunch of flowersa suite of roomsa bouquet of flowersa suite of furniturea range of mountainsa set of toolsa fleet of shipsa string of beadsa fleet of vehiclesa grove of trees

Some nouns name the amount or form of something.

| a loaf of bread | a bar of soap |
|-------------------------|---------------------------|
| a ball of string | a bar of chocolate |

The words **a piece of** mean a single serving or part of something.

| α | slice/piece of bread |
|---|-----------------------------|
| a | piece/square of chocolate |
| a | sheet/piece of paper |
| a | piece of information |

a slice/piece of cheese a slice/piece of cake a piece of chalk a piece of advice

Exercise 7

Read the following passage. Write the missing **collective nouns** in the blank spaces. Remember that sometimes there are two words you can use.

Read the sentences. Does the collective noun indicate a group acting together as a single unit? If so, circle the singular verb. Does the collective noun indicate a group in which each member acts individually? Circle the plural noun.

- 1. The jury (were/was) arguing about the importance of evidence.
- 2. A whole company of soldiers (is/are) marching in the parade.
- 3. A gaggle of geese (is/are) running every which way in the barnyard.
- 4. Those people (live/lives) in North America.
- 5. The police (has/have) arrested the suspect.
- 6. That troupe of actors always (stay/stays) at the Grand Hotel.
- 7. The committee (is/are) handing in their ballots.
- 8. Our school band (play/plays) many lively marches.
- 9. A big colony of ants (lives/live) under the front porch.
- 10. The government (are/is) entitled to collect taxes.

Exercise 9

Complete each phrase with a noun from the box that names a part or an amount of something.

| | bushel drop | scoop grain | ream pinch | pair galaxy |
|----|----------------|----------------|---------------|----------------|
| 1. | α | of stars | 5. a | of potatoes |
| 2. | a | of sand | 6. a | of bookends |
| 3. | a | of paper | 7. a | of ice cream |
| 4. | a | of salt | 8. a | of rain |

Masculine and Feminine Nouns

Masculine nouns are words for men, boys and male animals. Feminine nouns are words for women, girls and female animals.

| masculine | feminine | masculine | feminine |
|-------------|-------------|-----------|-------------|
| boy | girl | nephew | niece |
| man | woman | king | queen |
| father | mother | prince | princess |
| son | daughter | emperor | empress |
| brother | sister | wizard | witch |
| husband | wife | actor | actress |
| grandfather | grandmother | policeman | policewoman |
| uncle | aunt | waiter | waitress |

Many nouns are used for both males and females. They are called **common** gender nouns.

| teacher | baby | doctor | scientist |
|---------|--------|-----------|-----------|
| pupil | parent | astronaut | president |
| child | cousin | dancer | manager |

With animals, there is one general word for the animal and special words for the male and the female. Sometimes the word for the male animal is the same as the general word. Sometimes the word for the female animal is the same as the general word.

| animal | masculine | feminine | |
|---------|-----------|-----------|-------------|
| rabbit | buck | doe | the sec |
| horse | stallion | mare | The P (Tr |
| sheep | ram | ewe | I TIL TOTAL |
| pig | boar | SOW | B LBB AR |
| chicken | rooster | hen | 1 3 m |
| duck | drake | duck | |
| cattle | bull | cow | A TOM |
| goose | gander | goose | a pina- |
| fox | fox | vixen | (R ()) / |
| tiger | tiger | tigress 🧹 | R R ALLA |
| lion | lion | lioness 📏 | 720 QC2 |

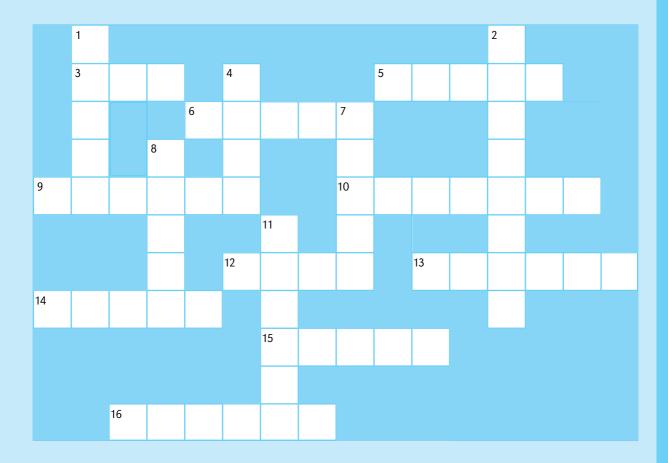
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Exercise 10

Complete the crossword puzzle with the correct masculine or feminine nouns.

| AC | CROSS | | D | O W N | |
|-----|-----------|----------|-----|-----------|----------|
| | masculine | feminine | | masculine | feminine |
| 3. | bull | | 1. | | actress |
| 5. | man | | 2. | waiter | |
| 6. | fox | | | husband | |
| 9. | | princess | | nephew | |
| 10. | | empress | | | aunt |
| | stallion | | 11. | | goose |
| 13. | brother | | | | |
| 14. | king | | | | |
| 15. | | duck | | | |

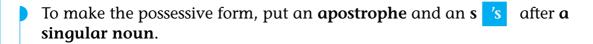
witch



21

The Possessive Form of Nouns

Use the possessive form of a noun to show ownership.



This is my bed and that is **Peter's** bed.

We all like **Dad's** cooking.

It is my job to collect everybody's plate after the meal.

The flies are buzzing around the **horse's** tail.

This is Susan and Jenny's room.

This is Tom's hat and that is Tom's father's hat.

Notes How do you make the possessive form when two names linked by and are the owners? Put an 's after the second name only. For example: Katy and Mike's house is very big. (= the house that belongs to both Katy and Mike) Joe and Sarah's dad works at the shoe factory. (= He is Joe's dad and he is also Sarah's dad.) Sometimes two possessive forms with 's appear together, one after the other: This is John's brother's ball. (= The ball belongs to John's brother.) Paul's teacher's house has a swimming pool. (= the house that belongs to Paul's teacher)

After **plural nouns** that don't end in **s**, use an **apostrophe** and an **s** 's to make the possessive form.

The **children's** room is always messy.

Some **people's** houses are bigger than ours.

Rats' tails are longer than **mice's** tails.

Men's voices are deeper than women's voices.

After plural nouns that end in s, just add an apostrophe s'. The pupils' desks are arranged in rows. The boys' bedroom is bigger than the girls' bedroom. The strong winds destroyed all the farmers' crops. Mice's tails are shorter than rats' tails. Note's tails are shorter than rats' tails. Net e s When a name ends in s, you can make the possessive form in either of two ways: add an apostrophe and an s 's , or add just an apostrophe ' . For example: This is James's house. or This is James' house. Which is Charles's bike? or Which is Charles' bike?

Exercise 11

Read the following passage. The possessive nouns are missing. Write the correct **possessive form of the nouns** in parentheses. The first one has been done for you.

| Peter is spending the day at | Tom's (Tom) hou | se. Peter likes Tom's family. He |
|---------------------------------|-------------------------------------|---|
| especially likes | (Tom's mom) | cooking! The boys play lots of games |
| together. | | |
| (Tom) sister do | oesn't like | (Tom and Peter) games. |
| She is playing by herself. Some | etimes the | _ (boys) games become so noisy |
| that Mom tells them to go and | l play in the garden | (Tom) dog is in the |
| garden, lying in the sunshine. | Tom wants to play with t | he dog, but Peter is afraid of the |
| (dog) big teeth | n and sharp claws. | |
| At 7 o'clock,(F | 'eter) dad arrives in his o | car to take Peter home. Tom says he |
| likes (| (Peter's dad) new car | (Peter) dad says that |

he'll take Tom for a ride in it sometime.



A **pronoun** is a word that **takes the place of a noun**. There are different kinds of pronouns.

Personal Pronouns

Personal pronouns may be used as:

- the subject of a verb, or
- the **object** of a verb.

Subject Pronouns

The **subject** of a verb **does the action of the verb**. The personal pronouns **I**, **you**, **he**, **she**, **it**, **we** and **they** can all be used as the subject of a verb. Study the following two sentences:

Lisa likes cats. She has four cats.

In the first sentence, the proper noun **Lisa** is the subject of the verb *likes*. In the second sentence, the pronoun **she** is the subject of the verb *has*.

Here are some more pairs of sentences that show **personal pronouns used as subjects** of verbs.

My name is Michael. I am fourteen.

My father works hard. He works in a factory.

My sister is older than me. She is twelve.

Our dog is very naughty. It likes to chase cats.

Bob, you are a bad dog!

David and I are playing football. We like sports.

Jim and Jeff are my brothers. They are older than I am.

Object Pronouns

The **object** of a verb receives the action of the verb. The personal pronouns **me**, **you**, **him**, **her**, **it**, **us** and **them** can all be used as the object of a verb. Look at the following two sentences:

Lisa likes cats. She likes to stroke them.

In the first sentence, the noun **cats** is the object of the verb *likes*. In the second sentence, the pronoun **them** is the object of the verb *stroke*.

Here are some more pairs of sentences that show **personal pronouns used as objects** of verbs.

I'm doing my homework. Dad is helping **me**.

Goodbye, children! I'll call **you** later.

Where is John? I need to speak to him.

Miss Garcia is very nice. All the children like her.

The car is very dirty. Mom is cleaning it.

Uncle Harry called Mary to ask her a question.

My chocolates are all gone. Someone has eaten them.

First Person, Second Person and Third Person

In grammar, the person who is speaking is called the **first person**. The one spoken to is called the **second person**, and the one spoken about is called the **third person**.

| | subject | object | |
|--|-----------------------------|-------------------------------|--|
| first person singular second person singular third person singular | l you he she it | me you him her it | |
| first person plural second person plural third person plural | we you they | us you them | |

Reflexive Pronouns

Reflexive pronouns are words that refer to the noun or pronoun that is the subject of the verb. The words **myself**, **yourself**, **himself**, **herself**, **itself**, **ourselves**, **yourselves** and **themselves** are reflexive pronouns.

My brother built this computer **himself**.

Be careful not to cut **yourself** with that knife.

John was looking at **himself** in the mirror.

Kate fell and hurt herself.

Our cat washes itself after every meal.

We baked the cake by **ourselves**.

Come in, everybody, and find yourselves a seat.

The children cleaned their room all by **themselves**.

Bears like to rub themselves against a tree.

The bird washed **itself** by splashing in a puddle.

The players train every day to keep themselves fit.

Have yourselves a good time.

Here is a table to help you remember which **reflexive pronoun** to use with which personal pronoun.

| singular personal pronoun | reflexive pronoun | plural personal reflexive pronoun pronoun |
|---------------------------------|----------------------|--|
| l (subject pronoun) | myself | we (subject pronoun) ourselves |
| me (object pronoun) | myself | us(object pronoun) ourselves |
| you (subject/object pronoun) | yourself | you (subject/object yourselves pronoun) |
| he (subject pronoun) | himself | they (subject pronoun) themselves |
| him (object pronoun) | himself | them (object pronoun) themselves |
| she (subject pronoun) | herself | |
| her (object pronoun) | herself | |
| it | itself | |

Possessive Pronouns

Possessive pronouns are used to talk about things that belong to people. The words mine, yours, his, hers, ours and theirs are possessive pronouns.

This book is **mine**.

Have you lost yours, Tom?

This pen is **mine** and that one is **his**.

Sarah has lost her cat. Is this cat hers?

I can see our car, but where is **yours**?

We've had our lunch, but they haven't had **theirs**.

Here is a table to help you remember which possessive pronoun to use with which personal pronoun.

| singular personal pronoun | possessive pronoun | plural personal pronoun | possessive pronoun |
|------------------------------|-----------------------|----------------------------|-----------------------|
| l, me | mine | we, us | ours |
| you | yours | you | yours |
| he, him she, her | his hers | they, them | theirs |

Demonstrative Pronouns

Demonstrative pronouns are used for pointing out things. The words **this**, **that**, **these** and **those** are demonstrative pronouns.

This is my desk.

This is the Mings' house.

That is my friend's house.

That's my mother's car.

You'll have to work harder than this.

We can do better than that.

It's raining again. This is awful!

Who is **that** knocking at the door?

Hi, Kathleen. This is Michael.

These are my pets.

These are sheep but those are goats.

Those are horses.

Notes

- Use **this** and **these** when you are talking about things near you.
- Use that and those when you are talking about things farther away.

Interrogative Pronouns

Interrogative pronouns are used to ask questions. The words who, whose, what, which and whom are interrogative pronouns.

Who used all my paper?

Who is Mom talking to?

Who are those people?

Whose pen is this?

Whose are these shoes?

What is your brother's name?

What does Tom want?

What is the date today?

What do you want to be when you grow up?

Which of these desks is yours?

Which do you prefer?

Which of your sisters is the tallest?

Whom did the President criticize?

Notes

- In writing and formal speaking, you can also use whom as the object of verbs and prepositions. For example:
 - Whom did the president criticize? Whom is the principal talking to? or

To **whom** is the principal talking?

but you cannot use **whom** as the subject of a verb. So you cannot say:

X Whom came to the party last night?

You have to say:

- ✔ Who came to the party last night?
- Who can be used as the subject or the object of a verb. For example:

Who broke the window? (as the subject)
Who are you inviting to your party?
(as the object)

• Who can be used as the object of a preposition. For example:

Who is Mom talking to?

You can also use whom as the object of a preposition. For example:

Whom is Mom talking to?

If you put the preposition before the interrogative pronoun, you must use **whom**:

To **whom** is Mom talking?

Inedefinite Pronouns

An **indefinite pronoun** does not refer directly to any other word. Most indefinite pronouns express he idea of quantity.

Everybody is welcome at the meeting.

Many prefer their coffee with sugar.

Does **anybody** care for a cheese sandwich?

Few choose to live in the arid desert.

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Indefinite Pronouns

| all | each | most | other |
|---------|-----------|---------|----------|
| another | either | neither | several |
| any | everybody | nobody | some |
| anybody | everyone | none | somebody |
| anyone | few | no one | someone |
| both | many | one | such |

The pronoun **they** is considered an indefinite pronoun when it makes an indefinite reference.

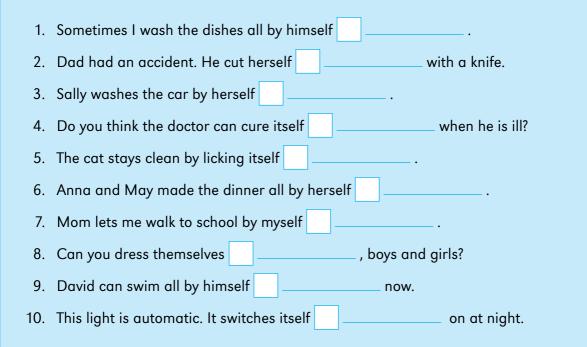
They produce a lot of coal in your state. Why don't **they** repair the bad roads?

Exercise 1

Read the following passage. Write the missing subject and object pronouns in the blank spaces.

| My name is Charlie. | have tw | o brothers. | are bo | th older than |
|------------------------------|----------------------|-----------------------|--------------|---------------|
| Sometin | nes they take me to | the park and | play | football |
| together. I like playing for | otball with | because they | are very goo | d. We are |
| going to the park today. | Would you like to co | me with | ? | can |
| all play together. Afterwo | ards, | can come to my ho | use if | want |
| to. I think | will like my dad. He | e is very funny and _ | | _ makes great |
| pizzas. Do | like pizza? | | | |

Some of the **reflexive pronouns** in the following sentences are used correctly, but some are not. Put a checkmark \checkmark in the box if the reflexive pronoun is correct. Put an x \checkmark in the box if it is not correct. Then write the correct reflexive pronoun in the blank space.



Exercise 3

Write a short sentence using each of the interrogative pronouns below.

| Example | : Who _ | Who is this man? |
|---------|---------|------------------|
| | | |
| Who | | |
| Whose | | |
| What | | |
| Which | | |
| | | |
| Whom _ | | |
| 30 | | |

Read the following passage. Write the missing **demonstrative pronouns** in the blank spaces.

Henry and I went for a walk on the beach. "What's ______ over there?" I asked. "It looks like broken glass," said Henry. He gave me a bag. "Put it in ______," he said. I put the broken glass into the bag. "We'd better put ______ in the trash," I said. He took the bag from me. "You have to hold it like ______," said Henry, "so that you don't cut your hand."

Exercise 5

Write the missing possessive pronouns in the blank spaces to complete the sentences.

- 1. I chose this seat first so it's _____.
- 2. Can we borrow your coloring pens? We've lost ______.
- 3. We live in the city and they live in the countryside. Our house is smaller than
- 4. John, is this pencil _____?
- 5. Sally is looking for her gloves. Are these gloves _____?
- 6. Can Julie use your bike? ______ is broken.
- 7. Tom got the books mixed up. He thought mine was ______ and his was

Exercise 6

Circle at least one indefinite pronoun in each sentence.

- 1. One never knows who might be listening.
- 2. Many are called but few are chosen.
- 3. I finished my cookie and asked for another.
- 4. Both were punished for the crime they commited.
- 5. Several applied for the job, but no one was hired.



Adjectives describe nouns and pronouns. They give you more information about people, places, and things.

Kinds of Adjectives

Some adjectives tell about the size of people or things.

| a big house | a long bridge | tiny feet |
|------------------------|------------------------|----------------------|
| a large army | a high mountain | big hands |
| a huge ship | a short man | a short skirt |
| a tall building | a thin boy | long trousers |

Some adjectives tell about the color of things.

| a red carpet | a gray suit | a brown bear |
|-----------------------|--------------------------|---------------------|
| a white swan | an orange balloon | green peppers |
| a blue uniform | a yellow ribbon | black shoes |

Some adjectives tell what people or things are like by describing their **quality**.

| a beautiful woman | a young soldier | a flat surface |
|--------------------------|-------------------------|-----------------------|
| a handsome boy | an old uncle | a hot drink |
| a poor family | a kind lady | a cold winter |
| a rich couple | a familiar voice | a sunny day |
| a strange place | a deep pool | cool weather |

Some adjectives tell what things are made of. They refer to substances.

| a plastic folder | a stone wall | a clay pot |
|-------------------------|-----------------------|-------------------------|
| a paper bag | a metal box | a glass door |
| a cotton shirt | a silk dress | a concrete road |
| a jade ring | a wooden spoon | a porcelain vase |

Some adjectives are made from proper nouns of **place**. These adjectives are called **adjectives of origin**.

- a **Mexican** hat the **French** flag an **American** custom a **Japanese** lady an **Indian** temple
- a **British** police officer a **Filipino** dress **Washington** apples a **Spanish** dance an **Italian** car

The Order of Adjectives

Sometimes several adjectives are used to describe a single noun or pronoun. When you use two or more adjectives, the usual order is: **size**, **quality**, **color**, **origin**, **substance**. For example:

| a | • | plastic box <i>substance</i> |
|---|---|--|
| а | | Italian car origin |

Here are more examples.

| a large Indian temple | a tall white stone building |
|--------------------------------|--------------------------------------|
| a colorful cotton shirt | a long Chinese silk robe |
| delicious Spanish food | an old graceful Japanese lady |
| crunchy Australian apples | a short handsome English man |

Adjectives of quality sometimes **come before** adjectives of size. For example:

beautiful long hair elegant short hair

But adjectives of size always come before adjectives of color. For example:

| beautiful long black hair | elegant short red hair |
|----------------------------------|-------------------------------|
| | |

If you use any adjective of substance, it **comes after** the color adjective. For example:

a beautiful long black silk dress

Read the following passage and underline the adjectives. Write **S** above adjectives of **size**, **C** above adjectives of **color**, **Q** above adjectives of **quality** and **O** above adjectives of **origin**.

Sydney is a large Australian city with busy streets and expensive shops. In summer, it's a very hot place. People wear cool clothes and drink cool drinks. There are beautiful sandy beaches where people can rest and look up at the wide blue sky. There are big parks for tourists to visit. Japanese tourists like to sit and watch other people. British tourists take photographs of the strange plants and colorful birds.

Exercise 2

The following passage contains a lot of adjectives. Some of the adjectives appear in the wrong order. First underline the wrongly ordered adjectives. Then write them in their correct order on the lines below the passage.

My friend Jeremy is a handsome tall boy. He always wears a white long T-shirt and a big red cap. He carries a blue huge canvas bag to school. His favorite food is red crunchy apples and he always has one in his bag. Our teacher is an English kind tall man called Mr. Clark. He wears a blue smart suit and glasses with black plastic thick frames.

Adjective Endings

Adjectives have many different endings.

Some adjectives end in **-ful**. These adjectives describe noun or pronouns that are **full of something** or **have a lot of something**.

| a beautiful face | a painful injury | a careful student |
|---------------------------|-------------------------|--------------------------|
| a cheerful baby | a joyful smile | a helpful teacher |
| a powerful machine | a wonderful time | playful children |
| a skillful player | a useful book | colorful clothes |

Some adjectives end in -ous.

| a famous writer | a courageous soldier |
|---------------------------|--------------------------------|
| a mountainous area | an adventurous explorer |
| a dangerous job | a poisonous snake |
| a humorous film | a generous gift |
| mischievous children | marvelous results |

Some adjectives end in -y.

| a messy room | a noisy car | dirty hands |
|---------------------|----------------------|-------------------------|
| a sleepy dog | a cloudy sky | thirsty children |
| a muddy path | a sunny day | stormy weather |
| an easy test | a lazy worker | juicy fruit |

Some adjectives end in **-less**. These adjectives describe a person or thing that **does not have something**.

| a cloudless sky | a meaningless word |
|---------------------------|---------------------------|
| a sleeveless dress | a fearless fighter |
| a careless driver | homeless people |
| a joyless song | seedless grapes |
| a useless tool | harmless animals |

(c) ketabton Adjectives. Adjective Endings

Some adjectives end in -al.

| a national flag | personal possessions |
|------------------------|------------------------------|
| musical instruments | a traditional costume |
| electrical goods | magical powers |
| a coastal town | medical equipment |

Here are some adjectives that end in -ic, -ish, -ible, -able, -ive and -ly.

| a fantastic singer | a terrible mess | an imaginative story | |
|---------------------------|--------------------------|-----------------------------|--|
| an energetic dog | a sensible answer | expensive jewelery | |
| basic grammar | horrible smells | talkative children | |
| enthusiastic shouting | visible footprints | a creative artist | |
| a selfish act | a likeable child | friendly teachers | |
| foolish behavior | comfortable clothes | a lovely dress | |
| stylish clothes | valuable advice | a lively cat | |
| childish talk | suitable colors | an elderly man | |

Many adjectives end in -ing.

| loving parents | an interesting book |
|-------------------------|-------------------------------|
| a caring nurse | a disappointing result |
| a flashing light | an outstanding swimmer |
| a smiling face | an exciting ride |
| a boring story | chattering monkeys |
| a gleaming car | shocking news |

Notes

Words like **smiling**, **caring** and **flashing** are **present participles** of verbs. They are formed by **adding** *ing* **to the verbs**. Many present participles can also be used as adjectives.

Many of adjectives end in ed.

a closed door boiled eggs wasted time a painted wall reduced prices

satisfied customers
worried passengers
escaped prisoners
excited students
invited guests

Notes

Words like **closed**, **wasted** and **escaped** are **past participles** of verbs. Many past participles can also be used as adjectives.

Describing What Something Is Made Of

Some nouns can be used like adjectives. For example, if you have a chair that is made of plastic, you can use the noun **plastic** as an adjective and say that the chair is a **plastic chair**. If you have a watch that is made of **gold**, you can say it is a **gold watch**.

But the nouns **wood** and **wool** can't be used like this. To make adjectives of these nouns you have to add **en**.

| noun | adjective | example |
|------|----------------|------------------------|
| wood | wood en | a wooden door |
| wool | wool en | a woolen jumper |

Describing What Something Is Like

There's another way to make adjectives from nouns. Suppose you want to say that something is **like** a certain material, although not made of it. To make these adjectives, add **-en** to some nouns and **-y** to other nouns.

| noun | adjective | example |
|------|---------------------------------|---|
| gold | gold en | a golden sunrise (= <i>bright yellow like gold</i>) |
| silk | silk y or silk en | silky skin (= <i>as soft as silk</i>) |
| lead | lead en | a leaden sky (= <i>dark gray like the color of lead</i>) |

The following sentences contain adjectives made by adding endings to nouns. Write the noun that each adjective comes from on the line after each sentence. The first one has been done for you. Remember that some nouns must be changed slightly before the ending is added.

| 1. | She's always making careless mistakes. | care |
|-----|--|------|
| 2. | lt was a very painful injury. | |
| 3. | Witches and wizards have magical powers. | |
| 4. | These oranges are very juicy . | |
| 5. | Dogs are usually more energetic than cats. | |
| 6. | Our neighbors are not very friendly . | |
| 7. | She keeps her toys in a large wooden box. | |
| 8. | Take off your muddy shoes before you come in. | |
| 9. | May I borrow your pencil sharpener? Mine is useless . | |
| 10. | What a beautiful dress! | |
| | | |

Exercise 4

Fill in the blank spaces with adjectives made from the verbs in parentheses. Remember that both present participles and past participles can be used as adjectives. Choose the adjective that suits the sentence best. The first one has been done for you.

- 1. It wasn't a very <u>interesting</u> (interest) movie.
- 2. We could hear the ______ (excite) fans screaming.

3. I hope the pupils don't think that my classes are _____ (bore).

- 4. My dad had a very ______ (worry) look on his face.
- 5. Have the police found the ______ (steal) car yet?
- 6. The supermarket sells lots of ______ (freeze) food.
- 7. The players on the ______ (win) team don't look tired at all.
- 8. Some of the old houses had _____ (break) windows.

The Comparison of Adjectives

The Comparative Form

To **compare two people or things**, use the **comparative form** of an adjective. The comparative form is usually made by adding **er** to the adjective.

| adjective comparative form | adjective | comparative form |
|---|-----------|--|
| dark dark er light light er high high er low low er old old er young young er rich rich er poor poor er tall tall er small small er soft soft er | | n is often used to compare people. For example, you say: er than Philip. |

The Superlative Form

When you **compare three or more people or things**, use the **superlative form** of an adjective. The superlative form is usually made by adding **est** to the adjective.

| adjective | superlative form | adjective | superlative form |
|-----------|------------------|-------------------------|----------------------------------|
| dark | dark est | warm | warm est |
| light | light est | cold | cold est |
| high | high est | fast | fast est |
| low | low est | slow | slow est |
| old | old est | | |
| young | young est | N o t | es |
| rich | rich est | | |
| poor | poor est | | s often used before the |
| tall | tall est | superlative form | n. For example: |
| small | small est | A bee is a smal | l insect. A ladybird is smaller, |
| soft | soft est | but an ant is th | e smallest. |
| hard | hard est | | |

If the adjective ends in **e**, add **r** to form the comparative and **st** to form the superlative.

| adjective | comparative | superlative |
|-----------|----------------|-----------------|
| nice | nice r | nice st |
| close | close r | close st |
| large | large r | large st |
| rude | rude r | rude st |
| safe | safe r | safe st |
| wide | wide r | wide st |
| | | |

Suppose the adjective is a short word that ends in a consonant and has a single vowel in the middle. Just **double the consonant** and add **er** to make the comparative and **est** to make the superlative.

| | · · · · · · · · · · · · · · · · · · · | |
|-----------|---------------------------------------|------------------|
| adjective | comparative | superlative |
| sad | sad der | sad dest |
| wet | wet ter | wet test |
| slim | slim mer | slim mest |
| thin | thin ner | thin nest |
| big | big ger | big gest |

Suppose the adjective has two syllables and ends in y. Just **change the y to i** and add **er** to make the comparative and add **est** to make the superlative.

| adjective | comparative | superlative | adjective | comparative | superlative |
|-----------|-------------------|--------------------|-----------|--------------------|---------------------|
| easy | eas ier | eas iest | heavy | heav ier | heav iest |
| funny | funn ier | funn iest | lovely | lovel ier | lovel iest |
| dirty | dirt ier | dirt iest | pretty | prett ier | prett iest |
| noisy | nois ier | nois iest | tidy | tid ier | tid iest |
| happy | happ ier | happ iest | friendly | friendl ier | friendl iest |
| naughty | naught ier | naught iest | tiny | tin ier | tin iest |

Use **more** and **most** to compare most other two-syllable adjectives. You will also use **more** and **most** with all adjectives that have *more* than two syllables.

| adjective | comparative | superlative |
|-------------|------------------|------------------|
| famous | more famous | most famous |
| precious | more precious | most precious |
| handsome | more handsome | most handsome |
| exciting | more exciting | most exciting |
| beautiful | more beautiful | most beautiful |
| expensive | more expensive | most expensive |
| comfortable | more comfortable | most comfortable |
| delicious | more delicious | most delicious |
| interesting | more interesting | most interesting |
| difficult | more difficult | most difficult |

Irregular Comparative and Superlative Forms

A few adjectives don't form their comparative and superlative forms in any of the usual ways. The comparative and superlative forms of these adjectives are different words, called irregular forms.

| adjective | comparative | superlative |
|-----------|---------------------------|-----------------------------|
| good | better | best |
| bad | worse | worst |
| little | less | least |
| many | more | most |
| far | farther <i>or</i> further | farthest <i>or</i> furthest |

For example:

My painting is **good**, Melanie's painting is **better**, but Andrew's painting is the **best**.

Adjective Phrases

Phrases can be used like single adjectives to describe nouns and pronouns. Phrases that are used in this way are called **adjective phrases**.

Most adjective phrases come **after the word** they describe. Look at these examples. The adjective phrases are in bold and the nouns they describe are in color.

Who is the girl with long hair?
My friend lives in the house across the street.
Mrs. Morris is tall and slim.
This is the road to Toledo.
The lady in the bookshop is a friend of mine.

Some adjective phrases come **before the word** they describe. The words in these phrases are often joined with hyphens.

a long-legged birdan eight-year-old childa well-dressed ladya ten-cent coina fun-loving teenagera twenty-story buildinguser-friendly equipmenta large-sized shirt

Exercise 5

Read the following passage. Write the correct **comparative** and **superlative forms** of the adjectives in parentheses in the blank spaces. The first one has been done for you.

| Paul likes playing football. He's a very good player, but his friend Sally is a <u>better</u> | | | |
|---|----------------------|--|----------------|
| (good) player. She's the | (good) | (good) player in the whole school. She is | |
| (fast) and | | (strong) than all the boys | , even the |
| boys who are | _ (old) and | (big) than he | er. That's why |
| Paul likes her. Paul thinks all games are exciting, but football is the | | | |
| (exciting) game and it's (noisy) than all the other games he plays with | | | |
| his friends. When the grass is wet, everyone gets dirty when they play football. But Sally gets | | | |
| (dirty) and | | (wet) than everyone else. | |

Complete the following sentences. Write an **adjective phrase** that includes the preposition in parentheses. The first one has been done for you.

| 1. | Is this the train _to Tokyo | (to)? |
|----|-----------------------------|--------------|
| 2. | They live in a big house | (near). |
| 3. | Emilly's desk is | (oppposite). |
| 4. | The bucket has a hole | (in). |
| 5. | Who is the man | (with)? |

Exercise 4

Complete the following sentences. Write an **adjective phrase**, using the adjective in parentheses and another adjective linked with **and** or **but**. The first one has been done for you.

| 1. | My dog is small and brown | (small). |
|----|----------------------------|--------------|
| 2. | His sister's hair is | (black). |
| 3. | Our teacher is | (oppposite). |
| 4. | Tomorrow's weather will be | (sunny). |
| 5. | The museum was | (quiet). |



Determiners, or noun signals, are special adjectives used before nouns.

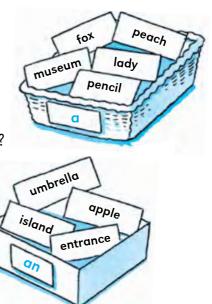
There are different kinds of determiners.

The Articles

The words **a**, **an** and **the** are called the **articles**.

The words **a** and **an** are **indefinite articles**. They are used with singular nouns. Use **a** before nouns that begin with a **consonant**. Use **an** before nouns that begin with a **vowel**.

John is reading **a book**. Would you like **a peach**? Is that **a dog** or **a fox**? You'll need **a ruler** and **a pencil**. Is there also **an entrance** at the back of the building? Have you ever seen **an elephant**? I always take **an apple** to school. Do you have **an umbrella** that I can borrow? Would you like to live on **an island**?



Notes

Some vowels have a consonant sound as well as vowel sound. Use the article a with nouns that begin with these vowels:

Is there **a university** in your town? Does every child in the school wear **a uniform**? We are taking **a European** vacation this summer.

Some words begin with a silent **h**. Use **an** with nouns that begin with a **silent h**:

We've been waiting here for **an hour**. Meeting the president was **an honor** for all of us. The word **the** is called the **definite article**. Use **the** before a noun when you are talking to someone who already knows which person or thing you mean.

Dad is sitting in **the garden**.

Who made the mess on the carpet?

Turn the television off now.

I'll wait for you in the car.

The boys are upstairs and the girls are outside in the street.

Using Nouns without Articles

When you are talking about something in general, not a particular thing, use a noun **without an article**. You can also use **plural nouns** without an article.

Frogs are my favorite animals.

Children like playing games.

Babies cry a lot.

Glasses are things that you wear to correct your eyesight.

Birds are animals that can fly.

People enjoy watching television.

Nouns that don't show quantity are normally used without **a** or **an**. The article **the**, however, may be used with nouns that don't show quantity.

I like sunshine.

I sometimes have **fruit** for breakfast.

You've got dirt on your face.

A clock measures time.

Put sugar in your tea to make it sweet.

I need **time** to think of a new plan.

Would you pass me the salt, please.

Can I borrow the paint when you've finished?

Notes

You often use the singular nouns **school**, **home**, **work**, **church** without an article:

We go to **school** by bus. Dad has already left **home** for **work.**

They go to **church** on Sundays.

Demonstrative Determiners

The words **this**, **that**, **these** and **those** are also special pronouns called determiners. They are used to point out which thing or person you mean. They are called **demonstrative determiners**.

Use this and these to talk about things and people that are near you.

| Use this with singular nouns. | Use these with plural nouns |
|--------------------------------------|---|
| | Ose mese with planar hours |
| Who lives in this house ? | These trousers are too short. |
| This car belongs to my mom. | l don't like these comics . |
| Does this key fit the lock? | These biscuits don't taste very good. |
| This book is my favorite. | I bought these apples for lunch. |
| Who gave you this money ? | Is there an adult with these children? |
| This cheese tastes funny. | |

Use that and those to talk about things that are farther away from you.

| Use that with singular nouns | Use those with plural nouns |
|---|--|
| This chair is mine and that chair is yours. | I gave my sandwiches to those boys. |
| That animal is making a funny noise. | Those children go to a different school. |
| Would you pass me that book , please? | These shoes are mine and t hose shoes are yours. |
| Who is that man talking to Dad? | These apples look fresh but those apples look rotten. |
| How much is that dress ? | Those people are from Africa. |

Quantifying Determiners

Words such as **many**, **much** and **several** tell about quantity without giving an exact number. They are called **quantifying determiner**s.

Some quantifying determiners are used only **with plural nouns**. They are **few**, **a few**, **fewer**, **many**, **several** and **both**.

| Few people have been to the moon. | We went to Europe many years ago. |
|-----------------------------------|--|
| A few children are absent today. | Several friends went with me. |
| l have fewer CDs than you. | Both brothers have dark hair. |

Some quantifying determiners can be used with plural nouns and nouns that show no exact number. They are all, half, some, enough, a lot of, lots of, more, most, other and plenty of.

All children seem to like chocolate. We've eaten **all** the food in the refrigerator.

Half the balloons have burst already. Jenny spends **half** her time watching television.

Some girls like to play football. Can I have **some** water?

Do you have **enough** books to read? I don't have **enough** material to make a dress.

A lot of people like burgers. There's **a lot of** fruit in the bowl.

They went to a park with **lots of** animals in it. You will gain weight if you eat **lots of** ice cream.

You've got **more** brothers than I have. There's **more** space in my room than yours.

Most teachers enjoy teaching. **Most** lemonade contains sugar.

He likes playing with **other** children. They had never tasted **other** food.

Plenty of my friends have seen the Harry Potter movies. Drink **plenty of** water every day. Some determiners can be used only **with nouns of no exact number**. They are **little** (*meaning* not much), **a little** (*meaning* some), **much** and **less**.

We have **little** time to play. There's **a little** rice left. Does the teacher give you **much** homework? I've got **less** ice cream than you.

Some quantifying determiners can only be used **with singular nouns**. They are **another**, **every** and **each**.

I need another pencil.

He likes **every** child in the class.

Each house is painted a different color.

The quantifying determiners **either** and **neither** refer to **two people or things**.

I don't like **either** drink.

Neither sister has long hair.

Some quantifying determiners are used with singular, plural, or nouns of no exact quantity. They are any, no, no other and the other.

Any dog will bite if it's afraid. Are there **any** good books in the library? There wasn't **any** space in the cupboard.

No child likes getting hurt. There were **no** pencils in the drawer. We've done **no** work today.

There is **no other** way of solving the problem. She has **no other** friends. We have **no other** food in the refrigerator.

Do you like this picture or **the other** picture? **The other** boys laughed at him. I like **the other** music better.

Interrogative Determiners

The words **what**, **which** and **whose** are used before nouns to ask questions. **Interrogative determiners** appear just before nouns.

What time is it?Which boy is your brother?Whose pen is this?

Possessive Determiners

The words **my**, **your**, **his**, **her**, **its**, **our** and **their** are used before nouns to show ownership. They are called **possessive determiners**.

I gave **my** sandwich to John.

Is this **your** desk?

Alan crashed **his** bike into a wall.

Mrs. Park keeps her house very clean.

The dog was licking **its** paws.

There's a snake in **our** garden.

Susan and Peter have invited me to **their** party.

Notes

The possessive determiner **your** can be used when you are talking to one person or more than one person:

I'm very angry with you, John. **Your** behavior has been very bad today. Jake and Josh, **your** dinner is ready.

This table will help you remember how to use possessive determiners.

| U U U | oossessive determiner | plural personal posses pronoun determ | |
|---|--------------------------|--|----|
| l (subject pronoun) me (object pronoun) | my my | we (subject pronoun) our us (object pronoun) our | |
| you (subject/object prono | un)your | you (subject/object pronoun) you | ır |
| he (subject pronoun) him (object pronoun) | his his | they (subject pronoun) the them (object pronoun) the | |
| she (subject pronoun) her (object pronoun) | her her | | |
| it (subject/object pronour | ı) its | | |

Numbers

Numbers are determiners, too. Numbers are often used **before nouns** to tell you exactly how many people or things there are.

Our family has **two** dogs.

There are **twelve** months in the year.

We bought three pizzas.

My grandfather lived for **a hundred** years.

Using Determiners Together

You can use quantifying determiners with each other and with numbers.

Some people like winter but **many more** people prefer summer.

There's a little less space in this cupboard than in that one.

There are five fewer children in my class than in your class.

Use of between a quantifying determiner and another kind of determiner.

I don't like **any of these** drinks.

Some of my friends don't like country music.

Each of the boys answered the question correctly.

I've had enough of your bad behavior!

Five of these girls are taller than any of the boys.

The quantifying determiner **all** may be used with or without **of**. For example you can say:

| We ate all of the food in the fridge. | or | We ate all the food in the fridge. |
|---|----|--|
| He spends all of his time playing football. | or | He spends all his time playing football. |
| She likes all of my friends. | or | She likes all my friends. |

Read the following passage. Write the correct **article** in each blank space. If no article is needed, leave the space blank. The first one has been done for you.

| John lives in | an | apartment with | his mom, o | dad and sister l | Katy |
|--|--------------|-------------------|-------------|---------------------------|----------------------|
| apartment has | three bedroc | oms, | kitcher | ٦, | bathroom and |
| | living room. | John's mom wo | rks in | offic | e and his dad stays |
| at | home and | l looks after | | _ apartment. H | e spends much of |
| his time in | ki | tchen, preparin | g meals. Jo | hn and Katy he | lp their dad with |
| | housework. | John likes using | | vacuum cl | eaner and Katy likes |
| to sweep | floo | or. Dad gives Jol | hn and Kat | y money when [.] | they help him. They |
| usually spend the money on computer games! | | | | | |

Exercise 2

Notice the **determiners** in the following passage. What kind of determiners are they? Put a **D** in the box after a demonstrative determiner, a **Q** after a quantifying determiner, an **I** after an interrogative determiner, a **P** after a possessive determiner and an **N** after a number.

| Sally is my friend. We play together every | day. I usually go to her house to play. |
|--|---|
| Her parents are very nice, but she has two | brothers who sometimes spoil our |
| games. Last week, her brothers pulled my | hair. Sally's mom was very angry with |
| them. "Stop behaving in that rough way!" s | she shouted. I'm glad I don't have any |
| brothers. | |



Most verbs describe actions, so they are called **action verbs**. Action verbs tell what people or things are doing. Here are some common action verbs.

| drink | look | jump | swim | fall |
|-------|-------|------|-------|-------|
| eat | shout | walk | throw | climb |
| laugh | run | sit | catch | dance |

Subject and Verb Agreement

When you use a verb, you have to say who or what is doing the action. This 'who or what' is the **subject** of the verb. The subject and the verb match each other. You say that the subject and the verb *agree* when they match each other.

Use a **singular verb** if the subject is a **singular noun**. For example, the subjects 'my dad' or 'our school', or any of the pronouns **he**, **she** or **it**, require a singular verb. Most singular verbs end in **s**. Look at the subjects and their verbs in these examples. The subjects are in bold and the verbs are in color.

He always drinks milk when he's hot.

She eats bananas for breakfast.

Mom walks to work every day.

My sister dances like a professional dancer.

The baby falls when she tries to walk.

Our cat climbs the trees in our garden.

This form of the verb is called the **third person singular**. You use it when the subject of the verb is not you or the person you are speaking to, but some other person—a third person—or a thing.

Here are some more third person singular verbs that end in s.

| plays | sings | shines | rides | smiles |
|-------|--------|---------|--------|--------|
| draws | paints | blows | thinks | stops |
| reads | rains | travels | talks | starts |

The third person singular form of some verbs is made by adding **es** at the end. Some examples are verbs that end in **sh**, **ch**, **ss**, **x**, **zz** and **o**.

| bru shes | wat ches | ki sses | fi xes |
|------------------|-----------------|-----------------|----------------|
| ru shes | rea ches | mi sses | mi xes |
| poli shes | tea ches | pa sses | bu zzes |
| cra shes | cat ches | pre sses | d oes |
| wa shes | tou ches | dre sses | g oes |

Here are some sentences with verbs in their **third person singular form**. The subjects are in bold and the verbs are in color.

She always brushes her teeth at bedtime.

Dad polishes his shoes until they shine.

My brother watches television after school.

Kim catches the ball with one hand.

Dad mixes flour and water when he makes bread.

The bee buzzes around the flowers.

My friend Sanjay goes to the same school as I do.

How do you make the third person singular form of most verbs that end in y? Usually, you just change the y to an i and then add es.

| carry – carr ies | hurry – hurr ies | copy – cop ies |
|-------------------------|-------------------------|-------------------------|
| cry – cr ies | fly – fl ies | marry – marr ies |
| study – stud ies | worry – worr ies | bully – bull ies |

A cat carries its kitten with its mouth.

Mr. Chen hurries to work every morning.

The baby cries a lot at night.

This plane flies to the island every day.

Alice tries hard at school.

She copies all the questions in her notebook.

Some verbs that end in **y** have **a vowel before the y**. Just add an **s** at the end of these words to make the third person singular form.

| buy – buy s | say – say s | pray – pray s |
|--------------------|------------------------|----------------------|
| pay – pay s | annoy – annoy s | stay – stay s |

Mom buys bread at the supermarket.

Mr. Carter pays all his bills with a credit card.

My friend says he has a salt-water aquarium.

She annoys me with her silly jokes.

Anna stays with her aunt on weekends.

If the subject of a verb is a **plural noun**, such as "Mom and Dad" or "our teachers", use a **plural verb**. Do not add **s**, **es** or **ies** to plural verbs. Plural verbs are also used with the pronouns **I**, **we**, **you** and **they**.

Mom and Dad love us.

My sisters listen to music a lot.

The stars shine brightly on a clear night.

Some people drink tea.

I like juicy hamburgers.

We learn interesting things at school.

You all know the words to this song, children.

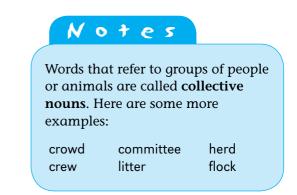
They always walk home from school together.

Suppose the subject of a noun refers to a **group of people**. Depending on the meaning of the sentence, you may use either a singular or a plural verb.

The audience was enjoying the play. The audience have all gone home.

The class has thirty students. The class are handing in their papers.

The band is performing until midnight. **The band** were arguing among themselves.



Transitive and Intransitive Verbs

Some verbs have **an object**. The object of a verb is the person or thing that is affected by the **action** of the verb. Look at this sentence:

| Alice | eats | a banana for breakfast. |
|---------------------------------------|--------------------------------|---|
| | | |
| The subject does the action | The verb is the action word | The object is affected by the action |

The **subject** of the verb is **Alice**. She is the person who does the action: **she eats**. The **object** of the verb is **a banana**. **A banana** is affected by the action of the verb. So in this sentence, the object of the verb 'eat ' is 'a banana'. Verbs that have objects are called **transitive verbs**.

Here are some sentences with **transitive verbs**. The verbs are printed in bold and their objects are printed in color.

| John likes apples . | Sam knows the answer to the question. |
|---|---|
| My sister cooks all our meals . | My brother rides his bike in the street. |
| Dad buys tea at the market. | Mom writes stories in her spare time. |

Some verbs don't have an object. A verb that does not have an object is called an **intransitive verb**. Here are some sentences with **intransitive verbs**.

In China, lots of people **walk** to work.

The boys **play** in the yard after school.

Mr. Carter always **drives** very carefully.

Doris is a very successful businesswoman.

Michael and I both entered the race. He won but I lost.

Some verbs can be either transitive or intransitive. Notice that the transitive meaning and the intransitive meaning are sometimes different.

| transitive verbs | intransitive verbs |
|---|---|
| The pilot flies the plane very well. | Eagles fly high in the sky. |
| The boys play football on weekends. | The boys play in the yard on weekends. |
| My mom runs her own company . | My mom runs in the park for fun. |
| We walk the dog every evening. | We walk on the beach every evening. |

Read the following sentences. Underline the verb in each sentence.

- 1. We live in an apartment on the boulevard.
- 2. Some children learn very fast.
- 3. We go for swimming lessons on Sunday.
- 4. I like my new bike.
- 5. Babies sometimes sleep during the day.
- 6. My dad buys a newspaper every morning.
- 7. These dolls belong to Kathleen.
- 8. I often walk to school with my dad.
- 9. My sister plays the piano very well.
- 10. Sarah sometimes reads in bed at night.

Exercise 2

Fill in the blank spaces with the third person singular form of the verbs in parentheses.

Example: Ali <u>looks</u> (look) sad today.

- 1. Sumiko _____ (speak) English very well.
- 2. Mr. Kim _____ (come) to school on his motorbike.
- 3. My neighbor's dog _____ (bark) very loudly.
- 4. My little brother always _____ (brush) his teeth properly.
- 5. Dad is so tall that his head almost _____ (touch) the ceiling.
- 6. Our dog _____ (catch) the ball in its teeth.
- 7. Mom _____ (mix) vinegar and oil to make salad dressing.
- 8. Sally _____ (try) not to disturb her brother when he's reading.
- 9. Dad _____ (buy) his newspaper from the store on the corner.
- 10. Her music ______ (annoy) me when I'm doing my homework.

Underline the verbs in the following sentences. Then show whether the verb is transitive or intransitive by putting a checkmark (\checkmark) in the correct box. Remember that depending on the meaning, some verbs can be either transitive or intransitive. For each of the transitive verbs you have marked, write the object of the verb on the lines. The first one is done for you.

| | | intr | ansitive verb | transitiv verb | e object |
|-----|--|------|------------------|-------------------|----------|
| 1. | My brother and I often play chess. | | | 1 | chess |
| 2. | Mom and Dad work in the garden on weekends. | | | |] |
| 3. | The library closes at 5 P.M. | | | |] |
| 4. | Mr. Ross drives his car very carefully. | | | |] |
| 5. | The cat jumped over the wall. | | | |] |
| 6. | My sister likes her new jeans. | | | |] |
| 7. | Grandad walks the dog every evening. | | | |] |
| 8. | Will you come with me to the shop? | | | |] |
| 9. | The boys are skating in the park. | | | |] |
| 10. | Dad is making sandwiches. | | | |] |
| 11. | The children went to bed. | | | |] |
| 12. | We buy our food at the supermarket. | | | |] |
| 13. | Sally found a good hiding place. | | | |] |
| 14. | They are learning to speak English. | | | |] |
| 15. | Anna was reading an interesting book. | | | |] |
| 16. | On weekends, I usually go to the beach with Dad. | . [| | |] |
| 17. | The cat is sleeping under the tree. | | | |] |
| 18. | They pushed the cart into the shed. | | | |] |

The Simple Present Tense

Verbs have forms called **tenses** that tell you *when* the action happens. If the **action happens regularly**, **sometimes** or **never**, use the **simple present tense**.

We always **wash** our hands before meals.

Joe sometimes lends me his bike.

Dad **jogs** in the park every day.

We often **go** to the movies on Satrurday.

Mr. Ross takes a train to work.

The simple present tense is also used to state **facts**.

The sun rises every morning.

Penguins live in the Antarctica.

Dogs love playing in water.

The earth **goes** around the sun.

Australia is an island.

Use the simple present tense to tell the events of **a story that is happening now**.

I **arrive** at school. I **see** another girl crying. I **ask** her why she **is** sad. She **says** she **has**n't got any friends to play with. I **tell** her that she **can play** with me.

Use the simple present tense to talk about **things that will happen in the future**.

My little sister **starts** school tomorrow.

The new supermarket **opens** this Friday.

Next week I **go** on holiday to Japan.

We fly to London on Sunday.

The train leaves in five minutes.

My family **moves** to a new house next month.

am, is and are

The words **am**, **is** and **are** are the simple present forms of the verb **be**.

- Use **am** with the pronoun **I**.
- Use is with singular nouns like 'my dad' and 'the teacher', and with the pronouns he, she and it.
- Use are with plural nouns like 'my parents' and 'Jenny and Mary', and with the pronouns we, you and they.

| I am twelve. | The children are asleep. |
|-----------------------------|------------------------------------|
| I am in the garden. | Computers are very expensive. |
| My mom is very tired today. | My brother and I are upstairs. |
| The teacher is tall. | We are in our bedrooms. |
| She is also pretty. | You are my best friend. |
| Our dog is black. | You and David are my best friends. |

Here is a table to help you remember how to use is, am and are.

| | singular | plural |
|---------------|-------------------------------|------------------------------------|
| first person | l am | we are |
| second person | you are | you are |
| third person | he is she is | they are they are |
| | it is | they are |

Notes

There are short ways of saying and writing **am**, **is** and **are** with pronouns. These short forms are called contractions.

You can use these contractions to replace **am**, **is** and **are** when they are used with **not**:

| full form | short form | full form | short form | |
|-----------|------------|--------------|-------------|---|
| l am | l'm | l am not | l'm not | |
| you are | you're | he is not | he isn't | |
| he is | he's | she is not | she isn't | |
| she is | she's | it is not | it isn't | |
| it is | it's | we are not | we aren't | |
| we are | we're | you are not | you aren't | |
| they are | they're | they are not | they aren't | , |
| | | | | |

there is and there are

Use **there** with **is** and **are** to say what exists or what you can have. Use **there is** with **singular nouns**, and **there are** with **plural nouns**.

There is a tree in our garden. There is a girl called Farah in my class.

There is fish for dinner.

There is nothing to do when it rains.

There's a cat sitting on the bench.

There's a boy in my class who can walk on his hands.

There are cows in the field.

There are some very big ships in the harbor today.



Exercise 4

Look at the pairs of subjects and verbs below. Then write a sentence using each subject with the **simple present** form of the verb. Remember that you can also use the simple present tense to talk about the future.

Example: Dad goes to work on his bike.

| | subject | verb |
|-----|--------------|--------|
| 1. | Dad | go |
| 2. | My brother | ride |
| 3. | The dog | watch |
| 4. | The bus | leave |
| 5. | Tom and Sam | buy |
| 6. | We | eat |
| 7. | Aunt Grace | come |
| 8. | Our neighbor | like |
| 9. | The boys | start |
| 10. | My family | travel |

Complete the following sentences by writing **am**, **is** or **are** in the blank spaces.

- The weather _______ beautiful today.
 All the children _______ on the playground.
 Boys! You _______ always late for class.
 _______ you on the basketball team, too?
 Nobody in my class _______ interested in football.
 _______ this computer more expensive than that one?
 Sally ______ my best friend.
 Mom and Dad ______ downstairs watching television.
 Paul and Henry _______ in the computer room.
- 10. The Eiffel Tower ______ the tallest monument in Paris.

Exercise 6

Read the following passage. Fill in **there's, there are, there isn't** or **there aren't** in the blank spaces.

I like playing in our park because ______ some great things to play on.

_____ a big chute to slide on and a huge sandbox to play in. _____

also some swings. Dogs are not allowed in the park so ______ no dogs to bother us.

also a lot of space for us to run around. It sometimes gets hot because

_____ many trees to give shade, but ______ a fountain where we can drink

water. It's the best place in the town for children. _____ another place as good as

the park.

Rewrite the following sentences using contractions. The first one has already been done to help you.

- It is another sunny day today.
 It's another sunny day today.
- 2. This is my sister. She is five.
- 3. I am not very interested in sports.
- 4. She is not my best friend. You are my best friend.
- 5. Cats are not as noisy as dogs.
- 6. We are busy doing our homework.
- 7. She is busy cleaning the car in the garage.
- 8. Our teacher is not very tall.
- 9. My parents are not home from work yet.
- 10. My friend is not very good at math.

The Present Progressive Tense

The present progressive tense is used to talk about **things that are continuing to happen**.

Make the present progressive tense by using **am**, **is** or **are** with a verb that ends in **ing**.

I am learning how to swim.

I am eating my lunch.

I am watching television.

She is reading a book.

Dad is baking a cake.

My sister is listening to music.

Uncle David is cleaning his car.

The dog is barking in the garden.

We **are singing** our favorite song.



Notes

The **ing** form of a verb is called the **present participle**. You use the **present participle** with **am**, **is** or **are** to make the present progressive tense.

| am | + | watch ing (present participle) |
|-----|---|---|
| is | + | listen ing (present participle) |
| are | + | play ing (present participle) |

My brother and I **are playing** a computer game.

The teachers **are showing** us a film.

They **are bringing** a television set into the classroom.

The present progressive tense is also used to talk about **things that are planned for the future**.

I **am going** to the library tomorrow.

My sister is giving me her bike when she gets her new one.

We can't go to the movies tomorrow because my mom is working.

We are having a barbecue on Sunday.

All my friends **are coming** to my party next week.

We're taking my cousin to the zoo later today.

Fill in the blank spaces with the present progressive tense of the verbs in parentheses. Try to use contractions such as **I'm, she's** and **they're** where you can.

- 1. We _____ (**go**) to the zoo tomorrow.
- 2. He ______ (fix) my bike in the garage.

3. I _____ (help) Mom in the kitchen.

- 4. My sister and I ______ (watch) television in our bedroom.
- 5. The train _____ (leave) in ten minutes.
- 6. They ______ (come) with us to the museum.
- 7. We _____ (paint) some pictures for Aunt Susan.
- 8. The boys and girls ______ (dance) in the hall.
- 9. The cat ______ (chase) some birds.
- 10. My brother _____ (tickle) me.

Exercise 9

Complete the following sentences with either 1) the **simple present form** of the verb, or 2) the **present progressive form** of the verb.

- 1. The teacher always ______ (give) us interesting project work.
- 2. The wind ______ (blow) very strongly today.
- 3. I _____ (like) chocolate ice cream.
- 4. Be quiet! We ______ (try) to listen to the radio.
- 5. Let's go inside now. It ______ (begin) to rain.
- 6. Penguins _____ (eat) fish.
- 7. Dad never ______ (let) us play in the street when it's dark.
- 8. The children ______ (go) swimming every day.
- 9. We're trying to catch the ball that _____ (roll) down the hill.
- 10. My teacher ______ (know) a lot about plants and animals.

The Simple Past Tense

Use the simple past tense to talk about **things that happened in the past**. The simple past tense is usually made by adding **ed** to the verb.

I opened the door and **looked** inside. The plane **landed** ten minutes ago. My cousin **visited** us last summer. We **walked** to school yesterday. She **laughed** when I told her the joke.



If a verb ends in **e**, just add **d** to make the simple past tense.

Who **closed** all the windows? We **lived** in that house when I was a baby. She **smiled** when she saw me. We **raced** each other on our bikes.



If a verb ends in **y**, change the **y** to **i** before adding **ed**.

I **carried** my mom's shopping bag. My brother **cried** when he fell off his bike. We **hurried** to the station to catch the train. Dad **tried** to help me with my homework.

With some **short verbs** that end in a consonant, you must double the consonant before adding **ed**.

- I climbed over the fence and **ripped** my shirt. The stranger **grabbed** my arm.
- The dog **wagged** its tail when it saw the biscuits. He **slammed** the door and walked off angrily.





was and were

The words was and were are the simple past forms of the verb be.

- Was is the simple past form of am and is. Use was with singular nouns like 'my dad' and 'the teacher', and with the pronouns he, she and it.
- Were is the simple past form of **are**. Use were with **plural nouns** like 'my parents' and 'Jenny and Mary', and with the pronouns we, you and they.

Ten years ago, **I was** only a baby.

When I was younger, I played with teddy bears.

My friend was ill yesterday.

Mom was angry when she saw the broken vase.

It was very wet on Monday.

It was six o'clock when we got home.

We were away on vacation last month.

John and I were in the garden.

You were nasty to me!

You and Sally were not at school yesterday.

Dinosaurs were prehistoric animals.

Those were my best jeans.

Here is a table to help you remember how to use **was** and **were**.

| | singular | plural |
|---------------|-----------------------------|-------------------------------------|
| first person | l was | we were |
| second person | you were | you were |
| third person | he was she was it was | they were they were they were |

Notes

You may use these contractions when you are combining **was** and **were** with **not**.

| full form | short form |
|---------------|--------------|
| l was not | l wasn't |
| he was not | he wasn't |
| she was not | she wasn't |
| it was not | it wasn't |
| we were not | we weren't |
| you were not | you weren't |
| they were not | they weren't |
| | |

Irregular Verbs

Many common verbs have unusual present and past tense forms. These are called **irregular verbs**.

Remember that the simple past tense of most verbs is made by adding **ed** at the end: **look** becomes **looked**. Notice that the simple past tense of these common **irregular verbs** is quite different.

| irregular verb | simple past tense | irregular verb | simple past tense |
|----------------|-------------------|----------------|-------------------|
| break | broke | keep | kept |
| bring | brought | kneel | knelt |
| buy | bought | know | knew |
| catch | caught | leave | left |
| come | came | lose | lost |
| do | did | meet | met |
| fall | fell | ring | rang |
| feed | fed | run | ran |
| feel | felt | see | saw |
| fly | flew | sell | sold |
| get | got | sleep | slept |
| go | went | speak | spoke |
| have | had | write | wrote |

The simple past tense of other **irregular verbs** does not change at all.

| verb | simple past tense | example |
|------|-------------------|---|
| cost | cost | I bought a new CD. It cost twenty dollars. |
| cut | cut | My brother cut his finger this morning. |
| hit | hit | She hit the ball into a neighbor's garden. |
| hurt | hurt | I hurt my leg when I jumped off the wall. |
| let | let | Mom opened the door and let us in. |
| put | put | The tea tasted horrible because I put too much sugar in it. |
| read | read | Dad read us a story last night. |

| laughed | lived | smiled | landed |
|------------------|-----------------|------------------------------------|--------------------------|
| cried | pinne | d hurried | played |
| hopped | tried | grabbed | raced |
| verb + <i>ed</i> | verb + <i>d</i> | double the last letter + <i>ed</i> | change y to i and add ed |

Write each past tense verb below under the correct heading.

Exercise 11

Complete the sentences with the simple past tense of the verbs in parentheses.

- 1. The boys ______ (whisper) secrets to each other.
- 2. Uncle Ben _____ (hurry) to catch his bus.
- 3. We _____ (return) our books to the library.
- 4. She _____ (kiss) the frog and it _____ (change) into a prince.
- 5. Someone _____ (tap) me on the shoulder.
- 6. The baby _____ (cry) when we took her toy away.
- 7. John _____ (pin) the badge onto his jacket.
- 8. Two doctors _____ (rush) into the room.
- 9. This is the house that we _____ (live) in when I was younger.
- 10. Grandad _____ (lower) himself into the chair.

Write was or were in the blank spaces in the following passage.

| lt | a beautiful summer's day and th | heren't a cloud in the sky. | | | |
|---|---|-----------------------------------|--|--|--|
| Mom, Dad and | I all in the garden. | . Dad in the vegetable | | | |
| garden planting | g some seeds and Mom and I | busy with other jobs. The | | | |
| sun | hot and soon I | _ feeling very tired. Mom and Dad | | | |
| n't tired at all. They went on working for a long time. I | | | | | |
| glad when it | lad when it time to go inside and have a drink. | | | | |

Exercise 13

Draw a circle around the correct **past tense verb** in each sentence below.

- 1. I (losed / lost) my watch in the park.
- 2. David (hurt / hurted) his knee when he (falled / fell).
- 3. I kicked the ball hard and it (breaked / broke) a window.
- 4. My new shoes (cost / costed) a lot of money.
- 5. I (getted / got) this book from the library.
- 6. We had a garage where we (keeped / kept) our car.
- 7. Ali (shew / showed) me the cut on his knee.
- 8. The glass (falled / fell) off the table and (breaked / broke).
- 9. We (selled / sold) our old car and (buyed / bought) a new one.
- 10. The bell (ringed / rang) and we all (goed / went) into school.
- 11. The dog (catched / caught) the ball in its mouth.
- 12. The man (kneeled / knelt) down to talk to the little boy.
- 13. I (meeted / met) my friend in the park.
- 14. Our cat (runned / ran) onto the road in front of a car.
- 15. Jane (writed / wrote) a letter to her best friend.

The Past Progressive Tense

Use the past progressive tense to talk about **things that were happening** in the past and had not stopped happening. They were continuing.

To make the past progressive tense, use **was** or **were** and a verb that ends in **ing**.

I was watching television. Ben was finishing his homework. She was putting her books into her schoolbag. Jenny and I were tidying the classroom. We were all dancing at the party. You weren't listening to the teacher. Some boys were looking out of the window.

Notes

The **ing** form of a verb is called the **present participle**. You use the present participles with **was** or **were** to make the past progressive tense:

was + cleaning
 (present participle)

You can also use the past progressive tense to say **what was happening when something else happened**.

Sam was doing his math homework when the phone rang.

Dad was cooking our dinner when I got home.

When I saw Joe, he **was looking** for his dog.

We were all enjoying the movie when the power went out.

What were they doing when the bell rang?

Exercise 14

Complete the sentences with the **past progressive tense** of the verbs in parentheses.

- 1. At the block party lots of people ______ (dance) in the street.
- 2. I ______ (sit) in my bedroom reading a book.
- 3. Someone ______ (make) a very loud noise in the street.
- 4. Why ______ you all ______ (laugh) when I came in?
- 5. Mike and John ______ (wash) their paintbrushes.
- 6. Sally _____ (practice) the piano.
- 7. I ran so fast that my heart ______ (beat) really hard.
- 8. Our neighbors _____ (have) a barbecue.

were + listening
 (present participle)

have, has and had

The verb have is used to say what people own or possess.

- Use have with the pronouns I, we, you and they, and with plural nouns such as 'my parents' and 'Tom and Susan'.
- Use has with the pronouns he, she and it, and with singular nouns such as 'my dad' and 'the teacher'.

have two brothers and one sister.

Monkeys have long tails.

My sister and I have a swing in our garden.

John has a big brother.

Sally has a pretty face.

An elephant has a long trunk. It also has big ears.

His brother has dark hair.

Our apartment has big windows.

Use have to talk about things that people do or get.

I can't play football because I have a broken leg.

We have art lessons on Mondays.

You have a stain on your shirt.

They have the desks nearest the teacher.

Peter has a sore knee.

You also use **have** to talk about **things that people eat**.

We usually **have** lunch at school.

Mom and Dad sometimes have their breakfast in bed.

Jenny often has sandwiches for lunch.

She sometimes has cola to drink.

Notes

The words **have** and **has** are the simple present forms of the verb **have**.

Here is a table to help you remember how to use **have** and **has**.

| | singular | plural | |
|--------------------|----------|-----------|--|
| first person | I have | we have | |
| ' second person | you have | you have | |
| third person | he has | they have | |
| | she has | they have | |
| | it has | they have | |

The simple past tense form of have and has is had.

I had a big toy car when I was small.
It was sunny so we had lunch in the garden.
They had a wonderful holiday in Europe.
Sally and I had chicken for dinner.
The boys had a fight in the playground.
Dad had a sore back yesterday.
She had long hair when I saw her a year ago.
Our cat had three kittens last week.

Use had when you're talking about wishes.

I **wish** I **had** a new bike. Kathleen **wishes** she **had** a big sister. Dad **wishes** he **had** a bigger garage. The boys **wish** they **had** more space to play football in.

You can make the negative with **didn't have**.

I **wish** I **didn't have** so much homework. Jack **wishes** he **didn't have** a broken leg. Dad **wishes** he **didn't have** to work on weekends. Do you **wish** you **didn't have** English classes today?

The Present Perfect Tense

The present perfect tense shows action in the indefinite past. The present perfect tense is also used to show action begun in the past and continuing into the present.

To make the present perfect tense, use **have** or **has** and a verb that ends in **ed**.

We **have lived** in this house for five years. (= and we still live there)

Your plane **has** already **landed**. (= and it's still on the ground)

She **has dirtied** her new shoes. (= she made them dirty and they're still dirty)

The teacher **has pinned** a notice on the board. (= *and the notice is still there*)

You don't need your key. I'**ve** already **opened** the door. (= *and it's still open*)



The **ed** form of a verb is called the **past participle** when it is used with **has** or **have** to make the present perfect tense:

| have | + | land ed |
|------|---|-------------------|
| | | (past participle) |

has + opened (past participle)

Irregular Past Participles

Remember that irregular verbs don't have a simple past form that ends in -ed.

Irregular verbs also have unusual **past participles** that don't end in **-ed**. The past participle of some verbs is the same as the simple past tense.

| irregular verb | simple past tense | past participle |
|----------------|-------------------|-----------------|
| fight | fought | fought |
| have | had | had |
| lose | lost | lost |
| teach | taught | taught |
| win | won | won |

Here are more examples of **irregular past participles**.

| | irregular verb | simple past tense | past participle | example |
|---|-------------------|----------------------|--------------------|---|
| I | keep | kept | kept | I have kept the letter you sent me. |
| (| catch | caught | caught | The police have caught the thieves. |
| ļ | bring | brought | brought | Maggie has brought her favorite CD to school. |
| Į | make | made | made | The children have made a birthday card for their mom. |
| | sell buy | sold bought | sold bought | They' ve sold their car and now they have bought motorcycles. |

Some common **irregular verbs** have a past participle that is **different** from the simple past tense.

| | U | simple past form | past participle | example |
|----|----------|---------------------|--------------------|---|
| be | е | was | been | Anna has been my best friend for years. |
| br | reak | broke | broken | l'm sorry, l' ve broken your pencil. |
| do | 0 | did | done | Jack has already done his homework. |
| dı | raw | drew | drawn | We' ve drawn a picture for you, Mom. |
| dı | rink | drank | drunk | Have you drunk all your orange juice? |
| ec | at | ate | eaten | Someone has eaten all the chocolates. |
| fa | ll | fell | fallen | One of the pictures has fallen off the wall. |
| go | 0 | went | gone | l'm sorry, but your train has already gone . |
| kr | now | knew | known | l' ve known Michael for two years. |
| se | ee | saw | seen | Kathleen has already seen that movie. |
| sp | peak | spoke | spoken | Miss Hill has spoken to the principal about the problem. |

Some irregular verbs have a past participle that does not change at all.

| irregular verb | past participle | example |
|-------------------|--------------------|---|
| cut | cut | l' ve cut my finger and it's bleeding badly. |
| hit | hit | The children next door have hit their ball into the busy street. |
| cost | cost | This vacation has cost us hundreds of dollars already. |
| read | read | Dad hasn't read my school report yet. |
| hurt | hurt | Can Anna sit down? She' s hurt her leg. |
| put | put | Have you put any sugar in my tea? |

Exercise 15

Complete the following sentences with has or have.

- 1. My dog _____ a long shiny coat.
- 2. Our teacher _____ a very kind face.
- 3. You ______ a lot of homework to do.
- 4. Sam and I _____ desks near the front of the class.
- 5. Paul ______ two brothers and a sister.
- 6. My friend Andy ______ a big house.
- 7. Mice _____ long tails.
- 8. Most dogs _____ sharp teeth.
- 9. I _____ more toys than my friend _____.
- 10. These flowers ______ a strange smell.

Complete the sentence with the **present perfect tense** of the verbs in parentheses.

- 1. The children _____ (make) the house very messy.
- 2. I _____ (see) that actor in several movies.
- 3. The boys ______ (drink) all the soda in the refrigerator.
- 4. Our dog _____ (hurt) its leg.
- 5. One of the workmen ______ (fall) off his ladder.
- 6. She's sad because her friends ______ (go) to the park without her.

7. Dad _____ (have) a shower already.

- 8. I've been shouting so much that I _____ (lose) my voice.
- 9. My sister's boyfriend ______ (buy) her a diamond ring.
- 10. Alan _____ (**do**) this jigsaw puzzle so many times that he could do it with his eyes shut.

Exercise 17

Draw a circle around the correct **past participle** in each sentence below.

- 1. Your child has (broke/broken) my window!
- 2. Have you (eaten/ate) all your dinner?
- 3. I have (known/knew) Sally since we were in kindergarden.
- 4. Michael has (drew/drawn) a picture for his grandad.
- 5. The new girl seems nice, but I haven't (spoke/spoken) to her yet.
- 6. We've (drank/drunk) all the milk.
- 7. The ball has (went/gone) over the garden fence.
- 8. Has Tom (did/done) all his homework?
- 9. You have (been/was) late for school every day this week.
- 10. Help! I've (fell/fallen) down a hole!

The Future Tense

- To show future action use the verbs **shall** and **will** with another verb that describes the action.
 - You can use either **shall** or **will** with the pronouns I and **we**.
 - Use will with the pronouns you, he, she, it and they.
 - Will is also used with singular nouns like 'my dad' and with plural nouns like 'all the boys in my class'.

I **shall do** my homework after dinner. I **will miss** you when you leave.

We shall take the dog for a walk later.

We will visit Grandma this weekend.

He will be home later.

She will help us cook the food for the party.

It will soon be dark outside.

I think it will be sunny tomorrow.

I expect they will give you a present.

Mom will be very pleased with you.

Your plant will die without water.

The school will soon need a lot of repairs.

John and I shall be glad when the exams are over.

Bill and Kim will be late for school if they don't hurry.

To make the negative form, use **will** and **shall** with **not**. The contraction for **will not** is **won't**.

I **will not** help you unless you help me first. It **won't** be very sunny again until next summer. You **won't** like this food. It's horrible! We **shall not** go to the party without you.

Notes

You can shorten **shall** and **will** as '**ll** when you use these words with pronouns:

| full form | contraction |
|-------------------|-------------|
| I shall, I will | I'II |
| we shall, we will | we'll |
| you will | you'll |
| he will | he'll |
| she will | she'll |
| it will | it'll |
| they will | they'll |
| | |

To talk about **facts in the future** or **plans that will not change**, use the **simple present tense**.

Tomorrow **is** Sunday.

Summer vacation **ends** on Friday.

The new library **opens** next week.

We fly to Paris on Wednesday.

You can also talk about **plans for the future** and other **future happening**s by using **be going to** and another verb. Remember to:

- Use **am** and **was** with the pronoun **I**.
- Use is and was with the pronouns he, she and it, and with singular nouns like 'my mom' and 'the teacher'.
- Use are and were with the pronouns we, you and they, and with plural nouns like 'my friends' and 'John and Sally'.

am going to visit my cousin tomorrow.

I am going to see the new Star Wars movie next week.

My friend John is going to move to Chicago next year.

Dad is going to buy me a skateboard.

Aunt Jane is going to have another baby soon.

It is going to be windy tomorrow.

I hope **someone is going to fix** the television soon.

You are going to help me, aren't you?

My friends are going to teach me how to play chess.

Mom and Dad are going to buy a new computer.

Your books are going to fall off the shelf if you're not careful.

Are you going to read your book now?

Decide whether **shall** and **will** are used correctly in each sentence. Put a checkmark \checkmark in the box for a correct use and an $x \times x$ in the box for an incorrect use.

- 1. My dad will be home later.
- 2. I will never forget my days at school.
- 3. Tom and Kumar shall come with us.
- 4. The weather report says that it shall be sunny again tomorrow.
- 5. We will miss my cousins when they leave.
- 6. Raj and I shall feel happier when the exams are over.
- 7. It will be late when we arrive in London.
- 8. I shall stay awake all night and watch for Santa Claus.
- 9. My grandparents shall enjoy coming to our house for Christmas.
- 10. The winter holidays shall give us all a good rest.

Exercise 19

Read the pairs of subjects and verbs below. Then write sentences about future events using the correct form of **be going to**. For example, for the first sentence you could write:

My friend Tom is going to sleep at my house tonight.

| | subject | verb | |
|----|---------------|-------|--|
| 1. | My friend Tom | sleep | |
| 2. | We | ride | |
| 3. | The dog | catch | |
| 4. | Uncle Andy | come | |
| 5. | lt | rain | |
| 6. | We | eat | |
| 7. | Jamal and I | have | |
| 8. | The teachers | read | |

do, does and did

- The verb **do** is used to talk about actions. The words **do** and **does** are the simple present forms of the verb **do**.
 - Use do with the pronouns I, we, you and they, and with plural nouns such as 'my parents' and 'Tom and Susan'.
 - Use does with the pronouns he, she and it, and with singular nouns such as 'my dad' and 'the teacher'.

l always **do** my homework after dinner.

I do drawings with colored pencils.

We **do** our shopping at the supermarket.

You do magic tricks very well.

They do their housework on the weekend.

Mom and Dad do the cooking together.

Jim and Alan always **do** well in math tests.

The artist does beautiful paintings.

She does very interesting work.

He does the washing and she does the cooking.

Julie always **does** her exercises before breakfast.

My friend Hannah does karate at a local gym.

The vacuum cleaner does a better job than the broom.

Here is a table to help you remember how to use **do** and **does**.

| | singular | plural | |
|---------------|--------------------------------|-------------------------------|--|
| first person | l do | we do | |
| second person | you do | you do | |
| third person | he does she does it does | they do they do they do | |

The simple past form of **do** is **did**.

I did my homework but forgot to take it to school.
Sally did her hair in front of the mirror.
The boys did very badly in their spelling test.
Paul and Roger did some magic tricks for us.
The children did the housework while their parents relaxed.

To make the negative form of verbs in the simple present tense, use **do** and **does** with **not**.

I do not have any brothers or sisters.

We do not want any more bread, thank you.

My brother and I do not like football.

You see beautiful mountains in Scotland but you do not see much sunshine.

Mom does not buy our food at that supermarket.

Jenny does not eat lunch at school because she does not like the food.

My cat does not make as much noise as your dog.

The simple past tense of **does not** and **do not** is **did not**. The contraction is **didn't**.

Maggie did not have long hair when I first met her.

I got sunburned because I **did not wear** my hat.

The teacher **didn't give** us any homework.

Mom and Dad didn't buy me a cell phone for my birthday.

You didn't take the dog for a walk last night.

Notes

Here are the contractions you can use when **do**, **does** and **did** are used with **not**.

| full form | short form | full form | short form |
|--------------------|-------------------|-------------------|------------------|
| l/we do not | l/we don't | I/we did not | l/we didn't |
| you do not | you don't | you did not | you didn't |
| they do not | they don't | they did not | they didn't |
| he/she/it does not | he/she/it doesn't | he/she/it did not | he/she/it didn't |

Complete the following sentences with do, does or did.

- 1. I always _____ my homework in my room.
- 2. Mom and Dad usually ______ the laundry together.
- 3. You ______ the same math problems last week.
- 4. We always ______ our shopping at the farmers' market.
- The children ______ their work quietly while the teacher looks at their homework.
- 6. Uncle David _____ magic tricks when he comes to visit.
- 7. Last night, Mom ______ her exercises before bedtime.
- 8. Anna played the piano and Rachel ______ a lively dance.
- 9. Kamal always ______ well in math tests.
- 10. If John ______ the cooking, will you ______ the dishes?

Exercise 21

Complete the following sentences with the contractions don't, doesn't or didn't.

- 1. Katy _____ go to school on the bus.
- 2. I ______ like chocolate ice cream.
- 3. If the weather _____ improve, we'll have the party indoors.
- 4. _____ worry about the mess. It does not matter.
- 5. I ______ answer all the questions on the math test.
- 6. Mom and Dad ______ work on weekends.
- 7. My sister and I ______ visit Grandma last Sunday.
- 8. My friend John ______ finish his homework yesterday.
- 9. Our neighbors _____ like dogs very much.
- 10. Our teacher _____ speak Japanese.

The Infinitive

The **infinitive** is the base form of a verb. It is often preceded by the word **to**.

Infinitives often appear after other verbs.

The rain **began to fall**. Sally and I **agreed to meet** this afternoon. I'**ve arranged to see** the doctor at 3 o'clock. I **hope to visit** Disneyland someday. I **like to ride** my bike in the street. My parents **have decided to buy** a new car. Paul **is learning to swim**. I **didn't mean to upset** you.



Some verbs have an **object before the infinitive**. In these examples the objects are printed in color.

Simon asked me to help him.

The teacher told **us** not **to run** in the corridor.

Susie persuaded her friends to play on the team.

The manager allowed the staff to leave early.

Infinitives often appear **after adjectives**. In these examples the adjectives are printed in color.

The boys were afraid to cross the busy road.

I'm very **pleased to see** you again.

This problem will be **difficult to solve**.

The shelf is too high to reach.

Don't you think it's rude to ignore the new girl in class?

The experiment was interesting to watch.

You're welcome to come with me.

You can also use infinitives **after some nouns and pronouns** to say what you are using something for.

Take a book to read.

I phoned for a taxi to take us to the airport.

Has everyone got something to drink?

I've got lots of nice clothes to wear.

Find a space on the floor to sit in.

Infinitives sometimes follow words like how, what, which and where.

My brother is learning **how to cook**.

I can't decide which to choose-the ice cream or the pudding.

I don't know what to say.

Sally can't remember where to hang her coat.

Infinitives are also used **after helping verbs** such as **will**, **can**, **should**, **may** and **must**. After these helping verbs use infinitives without the word **to**.

| can swim.

We think she **will win** the race.

You must try harder.

Do you think we **should wait**?

May I come in?



The helping verbs **will**, **can**, **should**, **may** and **must** are called **auxiliary verbs**.

The Imperative Form of Verbs

When you give an order or command, use the base form of a verb, such as give, read or come. This base form is called the imperative.

Open your books to page 25.

Stop and look before you cross the road.

Come to the front of the class.

Show me your homework.

Read the first sentence out loud.

Choose a partner and stand in a circle.

Imperatives are very direct. To be more polite, you can use **please** before the imperative.

Please show me your homework.

Please read the first sentence out loud.

Please come to the front of the class.

To make negative imperatives, use **do not** or **don't** before the base form of the verb.

Do not bring calculators into the exam room.

Please **don't change** anything on my computer.

Gerunds

A gerund is the ing form of a verb used as a noun. Sometimes a gerund is called a verbal noun because it comes from a verb.

Running is a good way to keep fit. Susan is very good at drawing. He loves dancing and singing. Have you ever tried sailing? I don't like watching television. We enjoyed visiting our grandparents. Notes

Sometimes it is difficult to know whether an **ing** word is a **gerund** or a **present participle**. If you can replace the **ing** word or its phrase with the pronoun **it**, then the word is a gerund. Look again at the examples on the left. Try replacing the words in bold with **it**.

Some gerunds can be used **in front of other nouns**, like adjectives.

| a washing machine | = | a machine that does washing |
|--------------------------|---|---|
| a shopping bag | = | a bag for carrying your purchases |
| walking boots | = | boots you wear for walking in the countryside |
| gardening clothes | = | clothes you wear for gardening |

Look at the following half-sentences that contain adjectives. Complete each sentence with an **infinitive**. For example, for the first sentence you could write:

I was too afraid to touch the spider.

| 1. | I was too afraid | |
|-----|--------------------------------|---|
| 2. | Mom and Dad are happy | |
| 3. | She seemed very pleased | |
| 4. | The book was very interesting | |
| 5. | Is your hand small enough | ? |
| 6. | The dog looked too tired | |
| 7. | The wall was impossible | |
| 8. | The first question wasn't easy | |
| 9. | It was embarrassing | |
| 10. | The sea was warm and wonderful | |

Exercise 23

Decide whether or not each sentence uses the infinitive correctly. Mark a correct use with a checkmark \checkmark , and an incorrect use with an x \checkmark .

| 1. | She likes play in the park. | |
|----|---|--|
| 2. | The sun was beginning to shine. | |
| 3. | I decided to help Dad with the dinner. | |
| 4. | Mom asked me close the window. | |
| 5. | The teacher warned me to be quiet. | |
| 6. | I didn't know which tool use. | |
| 7. | We couldn't decide how many cakes to buy. | |
| 8. | Can I to watch the TV, Mom? | |
| 9. | Do you think I should help him? | |
| 0. | I think I shall to go home now. | |

1

Study the following pairs of verbs and nouns. Then write a sentence using each pair with the verb as an **imperative**. Try to use negatives in some of your sentences. For the first pair, you could write:

| | Show him the picture. | | or | Don't show him the picture. |
|----|-----------------------|------------|----|-----------------------------|
| | verb | noun | | |
| 1. | show | picture | | |
| 2. | bring | bike | | |
| 3. | eat | sandwiches | | |
| 4. | wash | hands | | |
| 5. | listen | parents | | |
| 6. | wait | name | | |
| 7. | sleep | classroom | | |
| 8. | make | noise | | |
| | | | | |

Exercise 25

Make a **gerund** from each verb below. Then write a sentence using that gerund. For example, the gerund you can make from the first verb is **cycling**. You could write the sentence:

She loves cycling in the countryside.

| | verb | gerund |
|----|-------|---------|
| 1. | cycle | cycling |
| 2. | paint | |
| 3. | eat | |
| 4. | sleep | |
| 5. | watch | |
| 6. | bake | |
| 7. | fly | |
| 8. | cook | |



Auxiliary, or helping verbs, are used before infinitives to add a different meaning. For example, you use auxiliary verbs to say:

- that someone is able to do something,
- that someone is allowed to do something, or
- that someone has to do something.

The hellping verbs are **can**, **could**, **would**, **should**, **ought to**, **will**, **shall**, **may**, **might** and **must**.

can and could

Use **can** and **could** to say that someone is **able to do something**.

She can draw really good pictures.

Philip **can run** faster than Matt.

Can you ride a bike?

Can you help me with my homework?

She **could** already **read** before she started school.

Our teacher said we **could go** home early.

I ran as fast as I **could**.



- **Could** is the simple past tense form of **can**.
- When you put **not** after **can**, write it as one word: **cannot**.

They **cannot find** their way home.

The contraction of cannot is can't, and the contraction of could not is couldn't.

They **can't find** their way home.

I'm full. I can't eat any more.

Sarah **couldn't come** to the party because she was ill.

Sarah **could not come** to the party because she was ill.

You may also use **can** and **could** to say that someone is **allowed to do something**.

My mom says you can come to our house for dinner.

Dad says I can't walk to school on my own.

You **can't go** in there without a ticket.

Mom said I could have ice cream after my dinner.

The big sign on the gate said PRIVATE, so we **couldn't** go in.

Can and could are also used for asking for information or help, for offering something, and for suggesting something.

Can you tell me if this train goes to Topeka?
Could you show me where the accident happened?
Could you open that window, please?
You can borrow my pen, if you like.
Your sister could come with us, if she wanted to.
I could lend you my football.
We can go to the library instead.
You could ask your dad to help us.
John can borrow his brother's skates.

will and would

Use will and would when you are asking someone to do something.

Will you please stop making that noise? Would you pass me that book, please? Please, will you close the door?

You can also use **will** and **would** to **offer something** or to **suggest something**.

Will I hold this end of the rope?Will I carry the bag for you?Would you like another drink?Which cake would you like?



The contraction of **will not** is **won't** and the contraction of **would not** is **wouldn't**:

Won't you stay and eat with us?

Wouldn't it be better to wait?

shall and should

You can use **shall** and **should** to **ask for advice**, **offer something** and **suggest something**.

Should I bring waterproof clothes?Should I phone the police?Shall we go home now?

Shall I go by car, or will it be better to walk?Shall I help you with that heavy bag?You should try that new French restaurant.

ought to

You use ought to to make strong suggestions and talk about someone's duty.

You look tired. You ought to go to bed early tonight.

I ought to get more physical exercise.

We ought to lock the door when we leave home.

You ought to turn off the computer when you're not using it.

You ought to know how to spell your own name.

The teacher ought to make his classes more interesting.

must

Use **must** to **talk about things that you have to do**.

I must mail this letter today. You must speak louder. I can't hear you. Children must not play with matches. Go to bed now. Oh, must I? Why must I do my homework tonight? Notes

- Must keeps the same form in the past tense.
- The contraction of **must not** is **mustn't**.

She mustn't let the dog sleep on her bed.

may and might

Use may to ask if you are allowed to do something and to tell someone that they are allowed to do something.

"May I go out to play now?" "Yes, you may."

May I borrow your pen?

Please may I see your ticket?

John may leave now, but Sally may not.

May Kenny come with us to the movies?

Use may and might to talk about things that are possible or likely.

Take an umbrella. It might rain.

I may not have time to go swimming tonight.

We might go to the party later.

If you're not careful, you may hurt yourself.

"Are you going to the concert?" "I don't know. I might or I might not."

Verb Phrases

A **verb phrase** consists of a **verb** and a preposition such as **after**, **into** and **over**. The **preposition** gives the verb a special meaning.

Here are some sentences that contain phrasal verbs. Read the meanings in parentheses.

Who **looks after** (= *takes care of*) the baby when your parents are at work?

Mike has blond hair and blue eyes. He **takes after** (= *looks like*) his mother.

Dad **bumped into** (= *met by chance*) an old friend at the station.

My sister **is getting into** (= *is starting to be interested in*) pop music.

Is your mom **getting over** (= *recovering from*) her illness?

Some health inspectors came to **look over** (= *inspect*) the factory.

We hoped that the thieves **wouldn't get away with** (= *escape punishment for*) their crime.

I'm going to the store because we'**ve run out of** rice (= *used all our rice*).



Some verb phrases have three parts:

get away with run out of

Exercise 1

Complete the sentences below by writing can or can't on the blanks.

- 1. You _____ borrow my book, if you want to.
- 2. Sam looked everywhere but he _____ find his pencil.
- 3. Don't help me. I _____ do it by myself.
- 4. Sandy ______ open the window. She's not tall enough to reach it.
- 5. "Why ______ John come out to play?" "Because he's ill."
- 6. This is a film for adults only. Children ______ watch it.
- 7. _____ you help me with this heavy bag?
- 8. They've lost the map and ______ find their way back to the hotel.

Complete the sentences using **would** or **wouldn't** with a verb from the list below. The first one has been done for you.

| | stop wait | work buy | help be | take move | like enjoy | |
|-----|---|---------------------|------------|-------------------------|---------------|--|
| 1. | We hoped it | would be | sunny | for our picnic. | | |
| 2. | I pushed the | horse hard but it | | | | |
| 3. | 3. I asked Dad if he me some ice cream. | | | | | |
| 4. | | you | | some more orange juice? | | |
| 5. | Sally switche | d on her computer b | out it | | | |
| 6. | 6. Mom and Dad said they | | | me to the zoo | as a treat. | |
| 7. | We sat in the | e house and wished | the rain | | | |
| 8. | Uncle David | said he | | _ me with my home | work. | |
| 9. | The man said | d he | un | til the doctor was fr | ee. | |
| 10. | I knew you _ | | playing | my new video game | • | |

Exercise 3

Tell whether each sentence below uses **may** or **may not** correctly. Show a correct use with a checkmark \checkmark or an incorrect use with an $x \nearrow$.

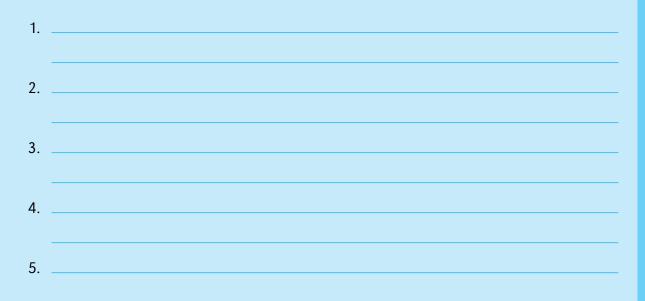
- 1. Andrew may not go out to play now because he has finished his homework.
- 2. Take an umbrella. It may not rain.
- 3. Please may we not watch television now?
- 4. You may not hurt yourself with that sharp knife.
- 5. I may come out to play later if I'm feeling better.
- 6. They are late. The bus may not have broken down.
- 7. "May I read the story you have written?" "Yes, you may not."
- 8. "May Andrew stay for dinner?" "Yes, he may."

Complete the sentences using **should** or **shouldn't** and a verb from the list below. The first one has been done for you.

| | go wait | eat try | stop read | believe let | think listen |
|-----|---------------|-------------------|----------------------|---------------------------|--------------------|
| | T 0 | hould stop | | <i>7</i> 1. <i>7</i> 1. 1 | |
| ١. | They <u>s</u> | hould stop making | g all that noise. If | s's disturbing people. | |
| 2. | Mom says | i I | more vegetables | | |
| 3. | We | everythi | ng we see on tele | evision. | |
| 4. | You | more at | oout other people | e and less about you | rself. |
| 5. | lt's getting | g late. I | home now. | | |
| 6. | You | your be | st. | | |
| 7. | You | letters t | hat are addresse | ed to other people. | |
| 8. | Parents | | their children go | out after dark. | |
| 9. | Students _ | | outside the door | until the teacher tells | s them to come in. |
| 10. | Children _ | | to the advice th | eir parents give ther | n. |
| | | | | | |

Exercise 5

Now rewrite the sentences from Exercise 4 above, using **ought to** or **ought not to**.

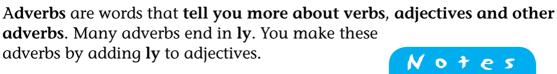




Complete the sentences using **must** or **mustn't** with a verb from the list below. The first one has been done for you.

| | go steal | eat be | stop read | believe park | tell listen |
|-----|-------------|----------------------|-------------------|-------------------------|--------------------|
| 1. | You | must stop | _ at the curb an | d look before you cro | ss the street. |
| 2. | Children | | to the tec | acher if they want to l | earn. |
| 3. | You | | _ everything you | ur friends tell you. | |
| 4. | You | | _ the question c | arefully before you w | rite the answer. |
| 5. | lf you want | to be healthy, you | | a lot of frui | ts and vegetables. |
| 6. | You | | _ out on your ov | vn at night. | |
| 7. | We | | _ because it is w | vrong. | |
| 8. | Drivers | | their cars i | n the middle of the ro | oad. |
| 9. | lf you want | people to be nice to | you, you | | _ nasty to them. |
| 10. | You | | _ always | | _ the truth. |
| | | | | | |

Adverbs and Adverb Phrases



She writes **neatly**.

The traffic was moving **slowly**.

We waited **patiently** to see the doctor.

They waved goodbye sadly.

David sings **beautifully**.



Some words that end in ly are not adverbs. Some adjectives end in **ly** too. For example:

Sam was feeling very lonely. She was wearing a **lovely** dress. It was a very **lively** party.

The children walked **quickly** into the classroom.

Adverb phrases are groups of words that functions as single adverbs to describe the action of the verb.

Are you sitting in a comfortable chair?

Mr. Dickson always dresses in fashionable clothes.

He draws cartoons like a real cartoonist.

The train arrived **on time**.

Adverbs of Manner

Some adverbs and adverb phrases describe the way people do things. They answer the question "How?"

The girls answered all the questions **correctly**.

He was driving **carelessly**.

The plane landed safely.

Katy plays the piano skillfully.

Sam is behaving **like a baby**.

Please speak in a clear voice.

She writes in a very grown-up way.

You can buy fruit very cheaply in this shop.

They sell everything at very low prices.

David sings like a professional singer.



Adverbs of Time

Some adverbs and adverb phrases answer the question "when?" They are called adverbs of time.

I'm going to my new school tomorrow.
The train has already left.
We moved into our new house last week.
My big brother goes to college in the autumn.
Our favorite TV program starts at 6 o'clock.
It rained heavily last night.
We're going on a trip in a few days' time.
We'll leave as soon as possible.
My shoes will be too small for me next year.
I haven't seen Mom this morning. Is she working today?

Adverbs of Place

Some adverbs and adverb phrases answer the question "where?" They are called **adverbs of place**.

It's very sunny but cold **outside**.

The boys are playing **upstairs**.

That's our ball there.

I couldn't find my book **anywhere**.

They live in a house **nearby**.

The dog is in the garden.

Flowers like these grow in the park.

We're going to New York City on our school trip.

My brother is studying at an English university.

They live on the northern side of the island.



Adverbs of Frequency

Some adverbs and adverb phrases answer the question "how often?" They are called adverbs of frequency.

Katy practices the piano **regularly**. The children **always** go to school on the bus. I'll never make that mistake again. Have you **ever** been to Japan? We've been to Disneyland twice. The shops are **often** very busy. The newspaper is delivered **daily**. We walk home from school every day. I clean my bedroom every week.



Have you forgotten my name? I've told you **three times** already.

Dad polishes his shoes twice a week.

You should go to the dentist **once every six months**.

Adverbs of Duration

Some adverbs and adverb phrases answer the question "how long?" They are called **adverbs of duration**.

The library is **temporarily** closed. We're staying in a hotel **overnight**. The teacher left the classroom briefly. The snow lasted for three days. Mom was away **a very long time**. Stand still for a moment while I comb your hair. He talked to his girlfriend for over an hour. We waited **for ages** for a bus. I haven't seen my cousins for two years. We stayed up **all night** talking.



Adverbs of Emphasis

We have seen that most adverbs describe verbs, but remember that some adverbs also **describe adjectives or other adverbs**. They are usually used to **add emphasis**.

Here are some examples. The emphasizing adverbs are printed in bold. The adjectives or adverbs they describe are printed in color.

Anna can run **really fast**. That's a **very good** drawing. My rice is **too hot**. The film was **just terrible**.

Your excuses are **completely unbelievable**.

These old tools are **totally useless**.

She sings **quite beautifully**.



Exercise 1

Choose an adjective from the box and turn it into an **adverb** to complete the sentences below. The first one has been done for you.

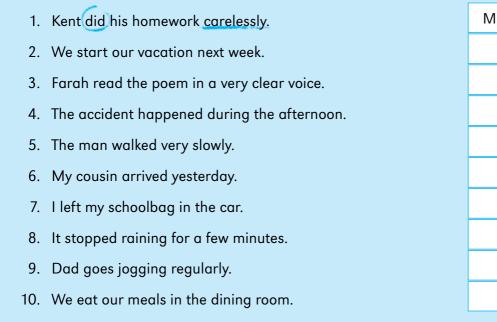
| close | firm | bright | neat | careful | |
|-------|------|---------|-------|---------|--|
| quick | sad | regular | quiet | clear | |

- 1. She writes very <u>neatly</u>.
- 2. You have to talk ______ when you're in the library.
- 3. Carry the glass _____ so you don't drop it.
- 4. You should exercise ______ if you want to stay fit.
- 5. "Goodbye. I'm going to miss you," she said
- 6. The sky was blue and the sun was shining ______.
- 7. If you follow us ______, you won't get lost.
- 8. I can't understand you. Please speak more ______.
- 9. Let's walk ______ so we get home before it starts to rain.
- 10. Attach the sign _____ to the wall.

Are the bold words in the following sentences adverbs or adjectives? Write **adverb** or **adjective** on the line after each sentence.

| 1. | The teacher smiled kindly . | |
|-----|---|--|
| 2. | She has a lovely smile. | |
| 3. | The children in my class are very friendly . | |
| 4. | John had no friends and felt very lonely . | |
| 5. | It was raining, so they wisely decided to stay in. | |
| 6. | My dad buys a daily newspaper. | |
| 7. | Some snakes are deadly . | |
| 8. | I've nearly finished my homework. | |
| 9. | I shook hands politely with the head teacher. | |
| 10. | They played some very lively games. | |
| E | Exercise 3 | |

Circle the verb in each sentence below. Then underline the **adverb** or **adverb phrase** that describes the verb. What kind of adverb is it? Write **M** for manner, **T** for time, **P** for place, **F** for frequency or **D** for duration in the box after each sentence. The first one has been done for you.



Complete the sentences with an **adverb** or **adverb phrase** from the box. The kind of adverb you will need is in parentheses after each sentence. The first one has been done for you.

| | outside all dav | this morning in old clothes | ever for a week | on the bus already | , j |
|---|--------------------|--------------------------------|---------------------|----------------------------|--------------|
| | J | | | j | |
| - | | is dirty and he was d | in (| ald clothes | (|
| I | . His face wa | is airty and ne was a | ressed | | (manner) |
| 2 | . Have you _ | | been in c | ı plane? (frequenc | y) |
| 3 | . She was so | ill that she missed so | chool | | . (duration) |
| 4 | . I did some l | homework last night | and finished it | | (time) |
| 5 | . We went | | to play. (j | place) | |
| 6 | . Dad takes t | he dog for a walk | | (frequ | iency) |
| 7 | . Sally left he | r pencil case | | . (place) | |
| 8 | . Speak | | so everyone | can hear you. (m ơ | nner) |
| Q | . It was a fine | e day and the childre | n played in the gar | den | . (duration) |
| 5 | | | | | |



Prepositions are words that show a connection between other words. Most prepositions are little words like **at**, **in** and **on**. Prepositional phrases are groups of words, such as **out of** and **on top of**.

Preposition or Adverb?

Some words can be used either as prepositions or as adverbs. If the word **is followed by a noun or a pronoun**, it is a **preposition**.

Look at these pairs of examples. In each of the sentences marked **preposition**, there is a noun or pronoun after the preposition. This noun or pronoun is called the **object of the preposition**. Notice that objects are printed in color.

| She put her hand inside my bag. |
|---|
| It was raining, so they decided to stay inside . |
| His friends walked past him without speaking. |
| A car drove past at high speed. |
| John's house is across the street . |
| They got into the boat and rowed across . |
| Water was running down the walls . |
| He tripped over his shoelaces and fell down . |

Prepositions of Place

Some prepositions show where something happens. They are called **prepositions of place**.

Sally was sitting **under** a tree.

There's a wooden floor **underneath** the carpet.

Some geese flew over their house.

John and Sarah were hiding inside the wardrobe.

There was a tree **beside** the river.

I have a friend who lives in Wyoming.

A big truck parked in front of their car.

The cat jumped **on top of** the cupboard.

One girl sits **in the middle of** the playground and the others dance round her.

Prepositions of Time

Some prepositions show when something happens. They are called **prepositions** of time.

School starts **at** nine o'clock.

I brush my teeth in the morning and at night.

We're going to the zoo **on** Saturday.

No, you can't watch a video. It's **past** your bedtime already.

I visited my grandparents **during** the summer.

You must finish the work **by** Friday.

I'll do my homework **before** dinner.

"Mom, can you help me with my homework?" "Not now. You'll have to wait **until** this afternoon."

Prepositions of Direction

Some prepositions show where something is going. They are called **prepositions** of direction.

The boys chased **after** each other. The football rolled **down** the hill. A man was walking his dog **along** the riverbank. The freeway goes right **through** the city. We were travelling **towards** Miami. A girl went **past** them on a bike. This road leads **away from** the stadium. They watched the train pull **out of** the station.



Prepositions with Special Uses

Many prepositions are used in other ways. Here are some of them.

of

I bought a bag **of** rice and a quart **of** milk. Would you like a glass **of** orange juice? Kathleen is a member **of** the chess club. I need three pieces **of** paper. Most **of** the children in my class like school. There are several ways **of** cooking meat.



for

I made this bookmark **for** Mom. Is there room **for** me on this seat? I'd like a new computer **for** Christmas. We're going downtown **for** a meeting. What's this bag **for**? This word is too difficult **for** me to spell.



with

He pounds nails in **with** a hammer. Mix the flour **with** water. She painted the picture **with** her new paints. Would you like to come **with** us to the arcade? I can do difficult problems **with** help from Mom. Who is the man **with** the beard? Michael came home **with** dirty hands. Cross the busy street **with** care.



except and instead of

I like all kinds of food **except** pasta. Everyone likes chocolate **except** Tom. We go to school every day **except** Saturday and Sunday. You should eat fruit **instead of** candy. Dad is coming to the theater with us **instead of** Mom. We could watch TV **instead of** reading our books.



like, as and than

The words like, as and than are used to compare things.

Kathleen looks **like** her dad. Andrew smiles **like** his mother. Peter sings **like** a professional singer. Are these shoes the same **as** those? Sue is nearly as tall **as** the teacher. My backpack is bigger **than** John's. Dad is taller **than** all of us.



This painting is more beautiful **than** that one.

The neighborhood streets are less busy than downtown streets.

Prepositions with Adjectives, Verbs or Nouns

Prepositions are used with some **adjectives**. The adjectives in these examples are printed in color.

Dad was **angry with** us. We were **afraid of** the big dog. She's not very **interested in** sports. John is very **good at** drawing. Mr. Lee is **pleased with** our work. The teachers are always **kind to** us. What's **wrong with** the computer?

Prepositions are used with some **verbs**. The verbs in these examples are printed in color.

I'm looking for my pencil. Have you seen it?

Can you think of another word for 'pleased'?

Does this book **belong to** you?

We're listening to CDs.

I agree with you.

I lent my skateboard to Sue.

Tell me **about** the show you saw.

Cut the cake into five pieces.

They **borrowed** money **from** the bank.

Prepositions are used with some **nouns**. The nouns in these examples are printed in color.

What's the answer to this question?
Is there a reason for this delay?
What's the matter with you?
Here's an example of good behavior.
Congratulations on winning the competition!
Traffic can cause damage to the environment.



Underline the **prepositions** in the following sentences.

- 1. There was a sign above the door.
- 2. The ball rolled under a car.
- 3. She put the letter in her pocket.
- 4. Sam hid behind the fence.
- 5. Tuesday comes after Monday.
- 6. Mr. Shin is from Korea.
- 7. The train went through the station without stopping.
- 8. I left the book on the table.
- 9. My favorite TV program starts at 6:00 o'clock.
- 10. There's a path between the two houses.

Exercise 2

Complete the following sentences with the **prepositions** from the box. The type of preposition you need is in parentheses. The first sentence has been done for you.

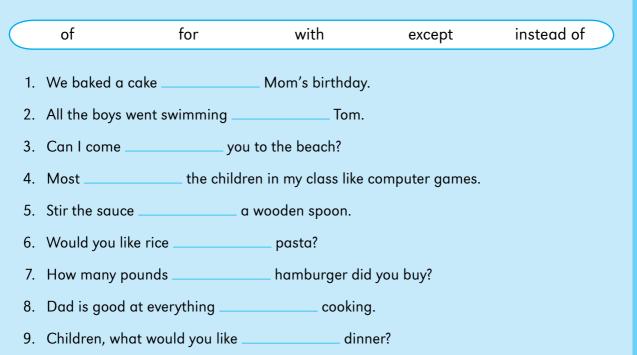
| | after in | under before | toward at | during away from | on across |
|-----|-----------------|-----------------|------------------------------|------------------------------|--------------|
| 1. | A cat was sit | tting on | the roof of my co | ar. (place) | |
| 2. | Some people | e were talking | the mo | ovie. (time) | |
| 3. | A man was a | coming | us on his bike. | (direction) | |
| 4. | The party st | arts | six o'clock. (time) |) | |
| 5. | She put the | book | her bag. (place) | | |
| 6. | We walked | the | e street to the park. | (place) | |
| 7. | I'll be late fo | or school! It's | nine o'cl | ock already! (time) | |
| 8. | She keeps he | er slippers | her bed. (p | lace) | |
| 9. | We always v | vash our hands | meals | s. (time) | |
| 10. | She ran | the do | og because she was | frightened. (direction | n) |

Circle the **preposition** in each sentence. Then underline the noun or pronoun that is the **object of the preposition**. The first one has been done for you.

- 1. There is a new bookstore across the street.
- 2. Which letter comes after D?
- 3. She found the missing ticket under the carpet.
- 4. We opened the cupboard and found nothing in it.
- 5. Mom keeps a family photograph on her desk.
- 6. Students mustn't talk during the exam.
- 7. Our vacation starts on Friday.
- 8. You can play outside after lunch.
- 9. We ran inside the house when it started to rain.
- 10. A plane flew over their heads.

Exercise 4

Complete each sentence by using a preposition from the box.



10. Who's the lady ______ the long blonde hair?

Read the following sentences. Then tell whether **like**, **as** and **than** are used correctly in each sentence. Put a checkmark \checkmark in the box for a correct use and put an $x \times$ in the box for an incorrect use. If the wrong preposition is used, write the correct preposition on the line. The first one has been done for you.

- 1. John is nearly as tall **than** his dad.
- 2. Our house is smaller than David's.
- 3. That car isn't the same **like** this one.
- 4. Sally plays tennis like a professional player.
- 5. This video is longer **than** the one we watched last night.
- 6. Whales look **as** dolphins but they're much bigger.
- 7. The wind sometimes sounds like a howling dog.
- 8. This ring is more expensive **as** that one.
- 9. The sea was as calm **as** a swimming pool.
- 10. Mom is a few months younger **than** Dad.

| X | as |
|---|----|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |



Does the sauce taste sweet **or** sour?

Is your sister older **or** younger than you?

Should the children bring bikes **or** skateboards?

Do we turn right **or** left?

Conjunctions are words used to link words, phrases or clauses. Some common conjunctions are **and**, **but** and **or**.

and, but and or

| Use and to link words that are similar. |
|--|
| We buy fruit and vegetables at the grocery store. |
| The president visited towns and cities across the country. |
| The house is warm and comfortable. |
| The weather was cold and windy. |
| There were several cars and trucks in the street. |
| Use but to link words that are different and do not normally go together. |
| He works quickly but neatly. |
| The teacher is firm but fair with the children. |
| The musicians are young but very talented. |
| The weather was sunny but cold. |
| Karate is tiring but fun. |
| We want a vacation that's interesting but relaxing. |
| Some animals are big but gentle. |
| and the second s |
| Use or to talk about choices. |
| You can have a soda or lemonade. |
| Would you like pasta or rice? |
| Who is cooking the dinner, Mom or Dad? |



or

The word **or** is often used with **not** and other negative words.

She does **not** like apple juice **or** orange juice.

I didn't see or hear anything strange.

He can't sing or dance.

They've **never** been to Europe **or** Asia.

Conjunctions Linking Phrases

Use the conjunctions **and**, **but** and **or** to link **phrases**. The phrases in these examples are printed in color.

We like going shopping and visiting museums.
I tell my parents and my best friend all my secrets.
Some of my toys are dirty and a bit broken.
The car is very old but still very reliable.
The weather was very sunny but rather cold.
I'm older than Anna but younger than Jack.
Is it quicker to go by train or by car?
You could call it a thin book or a thick magazine.
She couldn't decide whether to stay in bed or get up and take a shower.

Conjunctions with Lists

Use the conjunctions **and** and **or** with lists of words. Remember to put a **comma** between the words. Then use **and** or **or** between the last two words.

We bought milk, eggs, cheese **and** butter. My favorite teachers are Mr. Lee, Mrs. Carter **and** Mr. Park. In the morning I get up, take a shower, eat breakfast **and** brush my teeth. Kathleen didn't have any paper, pens **or** pencils. People travel to work by car, bus **or** train. I haven't eaten breakfast, lunch **or** dinner.

Conjunctions That Join Sentences

Conjunctions are also used **to join two sentences** to make them one. Here are some examples with **and**, **but** and **or**.

Mom is working in the garden. Dad is busy in the kitchen. Mom is working in the garden and Dad is busy in the kitchen.

Sam is playing football. Eric is reading a book. Sam is playing football and Eric is reading a book.

I switched on the TV. There were no interesting programs on. I switched on the TV, but there were no interesting programs on.

Meera phoned her friend Anna. She wasn't at home. Meera phoned her friend Anna, but she wasn't at home.

Would you like to go to the movies? Shall we go for a burger? Would you like to go to the movies or shall we go for a burger?

Hurry up! You'll be late for school. Hurry up or you'll be late for school!

Notes

A long sentence with two parts that are linked by **and**, **but** or **or** is called a **compound sentence**.

Other Words for and

There are other words for **and** that also join two sentences.

Dad washed the car. He polished it. Dad **not only** washed the car, **but he also** polished it.

Sally baked the cake. She decorated it. Sally **not only** baked the cake, **but** she decorated it **as well**.

John did his homework. He cleaned his room. John **not only** did his homework, **but** he cleaned his room, too.

They visited Sydney. They also visited Hong Kong and Tokyo. They visited Sydney, **as well as** Hong Kong **and** Tokyo.

Sam ran faster than Kim. He ran faster than David too. Sam ran faster than **both** Kim **and** David.

Other Words Used for but

There are other words for **but** that also join sentences.

Grandpa is old **but** very fit. **Although** Grandpa is old, he's very fit.

The weather was sunny **but** cold. **Even though** the weather was sunny, it was cold.

The bus is slower than the train **but** it's cheaper. **While** the bus is slower than the train, it's cheaper.

This computer is very old **but** reliable. **Though** this computer is very old, it is very reliable.

Other Words for or

There are other words for or that name choices or join two sentences.

The movie wasn't funny. It wasn't interesting. The movie was **neither** funny **nor** interesting.

You can do your homework now. You can do your homework after dinner. You can do your homework **either** now **or** after dinner.

We could walk. We could take a taxi. We could walk, **or else** take a taxi.



Conjunctions of Time

The conjunctions **before**, **after**, **since**, **until**, **when**, **while**, **as** and **as soon as** are used to say when something happens. They are called **conjunctions of time**.

Take the toy out of the box **before** you throw the box away. **Before** you leave the house, be sure that you've got your backpack. I usually do my homework **after** I have my dinner. After I went to bed, I heard a strange noise downstairs. We've moved to a new house **since** I last wrote to you. **Since** the new teacher arrived, we all enjoy our work more. You can't watch TV **until** you've done your homework. **Until** the rice is cooked, we can't eat dinner. I'll call you **when** I get home. **When** the wind blows, the branches on the tree bend. Dad watches TV while he does his exercises. While we're waiting for the bus, let's play a game. People stand back **as** the train goes through the station. **As** the president's car goes past, everybody waves. We went inside **as soon as** it started to rain. As soon as you've finished your homework, let me see it.

Conjunctions of Place

The conjunctions **where** and **wherever** are used to talk about places. They are called **conjunctions of place**.

Does anybody know **where** Mr. Carter lives? **Where** the road is narrow, big trucks can't get through. The dog follows Andrew **wherever** he goes. **Wherever** there are mountains, you will also find streams.

Conjunctions of Reason

The conjunctions **because**, **since**, **as** and **in case** tell why someone does something. They are called **conjunctions of reason**.

I sat down **because** I was feeling tired.

Because we arrived late, we missed the beginning of the play.

I took an apple **since** it was the only fruit in the bowl.

Since you have finished your homework, you can help me make dinner.

Mom switched off the TV as it was past my bedtime.

As you're my best friend, I'll lend you my new bike.

Take an umbrella **in case** it rains.

In case you forget the number, I've written it on this piece of paper.

Conjunctions of Purpose

The conjunctions **so**, **so that** and **in order to** tell what the purpose of something is. They are called **conjunctions of purpose**.

The children are wearing hats **so** they won't get sunburned.

John finished his homework before dinner **so** he could watch his favorite TV program.

Let's write down the address **so** we don't forget it.

We left early **so that** we wouldn't be late.

John took a map **so that** he wouldn't get lost.

I hid the comics under the bed **so that** nobody could find them.

She goes jogging every morning in order to keep fit.

In order to get to sleep, he reads a really boring book at bedtime.

Dad painted the walls white in order to make the room look brighter.

Complete the following sentences by adding and, but or or.

- 1. Mrs. Taylor is tall ______ slim.
- 2. Learning geography is hard ______ interesting.
- 3. I don't like football _____ soccer.
- 4. Do you pull the handle _____ push it?
- 5. These tools are old ______ still useful.
- 6. We visited lots of castles _____ palaces in England.
- 7. The classes are quite difficult _____ I'm doing well.
- 8. I didn't know whether to turn left _____ right.

Exercise 2

Complete the following sentences by adding commas and **and** or **or**. The first one has been done for you.

- 1. You'll need paper scissors glue. You'll need paper, scissors and glue.
- 2. I don't enjoy football swimming homework.
- 3. Shall we play tennis read a book watch TV?
- 4. Do you want to sit next to Peter David Sam?
- 5. We visited India Japan South Korea on our trip.
- 6. Mr. Carter likes classical music pop music jazz.
- 7. No one likes people who are rude mean cruel.
- 8. Dad has to make our breakfast help us get dressed take us to school.

Choose the sentence from the box that goes with each sentence below. Join the two sentences with **and**, **but** or **or**. The first one has been done for you.

You weren't at home. Draw a picture of your favorite animal. Nobody answered. Do you want to play at my house? It was closed.

Put it in the fridge. We couldn't find it. Will he drop it? Is Nicole smarter? She didn't know the answer.

- Shall I bring my computer games to your house?
 Shall I bring my computer games to your house or do you want to play at my house?
- 2. We went to the supermarket.
- 3. Take this milk.
- 4. We looked everywhere for the key.
- 5. I phoned you this morning.
- 6. Jim asked the teacher.
- 7. Take a pencil.
- 8. Is Susan the smartest student in the class?
- 9. Do you think he'll catch the ball?
- 10. We knocked at the door.

Complete each sentence with one of the sentence parts in the box. Underline the **conjunction** in your sentence. The first one has been done for you.

| in case the ground is muddy. | so you're not tired in the morning. |
|---------------------------------------|-------------------------------------|
| as soon as you've done your homework. | before you start to paint. |
| where I had spilled the juice. | since I last saw my cousin. |
| so he could show it to his friends. | until it is soft enough to eat. |
| because it had started to rain. | while their dad cooked dinner. |

- The children went inside
 The children went inside because it had started to rain.
- 2. He took his new toy to school
- 3. Put on your apron
- 4. The children played in the garden
- 5. Wear your boots
- 6. You can watch a video
- 7. There was a mark on the carpet
- 8. Cook the pasta
- 9. Go to bed early
- 10. It's been six months



A **sentence** is a group of words that expresses a complete thought. Sentences always have a **subject** and a **verb**.

| subject | verb |
|--------------|--------------|
| She | is working. |
| He | is reading. |
| The children | are playing. |
| They | are singing. |

Four Kinds of Sentence

A declarative sentence makes a statement.

It is raining. Tom likes football. The school bell was ringing. The children are playing with the dog. Topeka is in Kansas.

An interrogative sentence asks a question.

Where are my keys? Why is the sky blue? Who is talking to the teacher? Is this the way to the ice skating rink?

An **exclamatory sentence** makes a very strong statement called an **exclamation**. It shows a strong feeling such as surprise or anger.

What a kind thing to do! How beautiful she is! The silly boy!

Notes

A declarative sentence ends with a **period**.

Notes

An interrogative sentence ends with a **question mark** (?) instead of a period.

Notes

An exclamatory sentence ends with an **exclamation point** (!) instead of a period. An imperative sentence gives an order.

Ask Tom to come and see me. Don't tell me lies. Please leave. Go to your room! Speak up! Notes

An imperative sentence can end with an **exclamation point (!)** if the order is very firm.

Sentences with Objects

The **subject** of a sentence often does something to another person or thing. The person or thing that receives the action of the subject is called the **object** of the verb. Verbs that have objects are called **transitive verbs**.

Here are some sentences with transitive verbs.

| subject | transitive verb | object |
|-----------|-----------------|--------------------------|
| Dad | is reading | a book. |
| I | am cooking | dinner. |
| You | have broken | my new toy. |
| Mom | likes | her new car. |
| She | has forgotten | her backpack. |
| The dog | licked | my face. |
| Our ball | hit | a window. |
| They | visited | the museum. |
| Anna | is sewing | a dress for her doll. |
| Uncle Ben | sent | a package to his friend. |

Verbs with Two Objects

Some verbs have two objects. Look at the sentence below.

| Sam | gave | Anna | a | present. |
|-----|------|-----------------|---|---------------|
| | | indirect object | | direct object |

The thing that Sam gives is 'a present', so **a present** is the **direct object** of the verb. But there is another object: 'Anna'. 'Anna' is the person that receives the present, so **Anna** is the **indirect object** of the verb. Many verbs have both direct and indirect objects. Here are some examples.

| subject | verb | indirect object | direct object |
|------------|--------------|-----------------|-----------------------------|
| Dad | is reading | the children | a story. |
| Grandma | is baking | me | a cake. |
| A kind man | showed | us | the way. |
| We | have brought | you | some new magazines to read. |
| Mr. Berg | is teaching | the children | French. |
| Jack | asked | the teacher | a question. |
| I | am writing | my friend | a letter. |
| She | sent | her cousin | an email. |
| John | has found | us | a secret place to play. |
| Uncle Andy | told | them | the good news. |

Verbs with No Object

Some verbs don't have an object. A verb that does not have an object is called an **intransitive verb**. Here are some sentences with intransitive verbs.

| Mr. Park usually walks to work. | Anna talks a lot in class. |
|--|---------------------------------------|
| The sun is shining . | lt is snowing. |
| l don't know . | We have already eaten . |
| The man smiled . | Dad always drives carefully. |
| Miss Lee always dresses very smartly. | Can your little brother read ? |

Tell whether each sentence below is a **declarative sentence**, an **interrogative sentence**, an **exclamatory sentence** or an **imperative sentence**. The first one has been done for you.

| 1. | The girls were playing volleyball. | declarative sentence |
|-----|---|----------------------|
| 2. | Where is my bike? | |
| 3. | What a lovely dog! | |
| 4. | lt's snowing again today. | |
| 5. | Please show me that pair of black shoes. | |
| 6. | Can Anna come out to play? | |
| 7. | Do your homework now. | |
| 8. | What time is it? | |
| 9. | Pass me the orange juice, please. | |
| 10. | On weekends, I often go fishing with Dad. | |
| 11. | Can your little brother read? | |
| 12. | Speak in a loud, clear voice. | |
| 13. | That was a fantastic game! | |
| 14. | What fun this is! | |
| 15. | Jamal really likes horses. | |
| | | |

Exercise 2

Underline the verbs in these sentences. Then tell whether each verb is **transitive** or **intransitive**. Put a checkmark in the correct box.

| | transitive verb | intransitive verb |
|--|-----------------|-------------------|
| 1. Dad is baking bread. | | |
| 2. We buy our food at the supermarket. | | |
| 3. We are learning Latin. | | |
| 4. Come with me now. | | |
| 5. The children went to bed. | | |
| | | |

Underline the objects in the following sentences. Write **D** for **direct object** or **I** for **indirect object** above each one. The first one has been done for you.

- 1. Uncle Bill gave Michael some money.
- 2. Mom is baking us a chocolate cake for Christmas.
- 3. The children crossed the road safely.
- 4. Please pass me that pencil.
- 5. Henry sent Sam a letter from Japan.
- 6. I've forgotten your name.
- 7. She's always giving her students advice.
- 8. We gave Dad a watch for his birthday.

Exercise 4

All the following sentences have **verbs with direct objects.** Rewrite each sentence, adding an **indirect object** to it. For example, for the first sentence you could write:

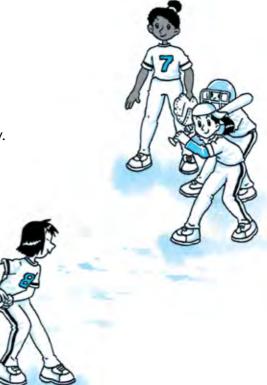
Dad bought Mom some flowers.

- 1. Dad bought some flowers.
- 2. The teacher found an empty seat.
- 3. The police officer showed her badge.
- 4. Rudy sent a postcard.
- 5. Will you buy some bread at the supermarket?
- 6. I'll bring my stamp collection.

Simple Sentences

A **clause** is a group of words that contains **one subject** and **one verb**. A sentence that consists of one clause is called a **simple sentence**. Here are some examples. The subjects are printed in bold and the verbs are printed in color.

The girls are playing baseball. Sally found a good hiding place. I am eating my breakfast. Tom is wearing his new shoes today. Will you help me? The sky was very cloudy. I can hear the birds. Everyone was happy. Is it raining again?



Compound Sentences

A compound sentence contains two clauses joined by a conjunction such as and, or, but or so. Look at these examples. The verbs in the clauses are printed in color. Notice that there are two verbs, one on each side of the conjunction.

Some people **are** always happy **and** some people **are** always sad. She **opened** the bag **and took out** a book.

Do you **want** coffee **or** would you **prefer** lemonade? Is that a bird **or** is it a plane?

John **is** good at English **but** he's not very good at math. Michael **wants** to see Star Wars **but** his friends **have** already **seen** it.

Tom **dropped** his sandwich **so** I **gave** him mine. It **started** to rain **so** we **went** inside.



To talk about things that are possible, you often use **if** in a sentence. A sentence with **if** is called a **conditional sentence**. Here is an example of a conditional sentence with the **if-clause** printed in color.

If it rains tomorrow, we shall not go to the beach.



shall/will + infinitive

In the **if-clause**, use a **verb** in the simple present tense. In the **main clause**, use **shall** or **will** and **an infinitive**. Here are some more examples. The if-clauses are in color and the main clauses are in bold print.

If there's no rice in the cupboard, we'll buy some more.

If we don't work hard, we'll never learn.

If we leave now, we'll arrive on time.

You may also put the main clause **before** the if-clause.

We'll play indoors if it rains.

You'll get sick if you don't eat good food.

Sam will do well in his piano recital if he practices regularly.

Positive and Negative Sentences

A **positive sentence** tells you about something that exists or something that is happening.

I like ice cream. Michael is my brother. The train leaves at five o'clock. I'm feeling really tired. She's finished her homework. Dad is in the kitchen. There's a cartoon on TV.



A **negative sentence** contains the word **not** or another **negative word**. Negative sentences tell you that something does not exist or is not happening. Here are some examples. The negative words are printed in bold.

I'm **not** very good at math. Tom **isn't** as tall as Alan. We **didn't** hear you shout at us. Meera **hasn't** read the Harry Potter books. People **can't** see very well in the dark. There's **nothing** interesting on TV tonight. We've **never** been to China or Japan. **Nobody** knows my secret. There are **no** coins in my pocket.

Exercise 5

Are the following sentences simple sentences or compound sentences? Put a checkmark (\checkmark) in the correct box. For each compound sentence you marked, write the conjunction in the blank space next to it. The first one has been done for you.

| | : | simple sentenc | mpour entenc | |
|-----|---|-------------------|-----------------|-----|
| 1. | The sun is shining and the sky is blue. | | 1 | and |
| 2. | Mom doesn't like spiders. | | | |
| 3. | Eat plenty of fruit and vegetables. | | | |
| 4. | Would you like rice or do you prefer pasta? | | | |
| 5. | ls your bag red or green? | | | |
| 6. | Sam saw me and he waved. | | | |
| 7. | Pass me the dictionary, please. | | | |
| 8. | l've never been to Ohio or Indiana. | | | |
| 9. | Our new teacher is a young man. | | | |
| 10. | Switch off the light and go to sleep. | | | |
| | | | | |

Match the **if-clauses** in the box with the **main clauses** below. Write two sentences for each pair of clauses. The first one has already been done for you.

if they get no water if we all work together if you let me explain if you don't want to see this movie if you don't write neatly if we don't leave now if I need help if you work hard

1. you'll do well in your exams

If you work hard, you'll do well in your exams.

You'll do well in your exams if you work hard.

- 2. we'll be late
- 3. I won't be able to read your story
- 4. we'll choose a different movie
- 5. the plants will die
- 6. we'll finish the job more quickly

| 7. | I'll tell you what happened |
|----|-----------------------------|
| | |
| 8. | I'll ask Mom and Dad |
| | |
| | ixercise 7 |
| E | exercise / |

Rewrite the following sentences to make them negative. Use negative words such as **no, not** and **never**. Use contractions in some of your sentences. The first one has been done for you.

1. Children like chocolate.

Children don't like chocolate.

- 2. John is my best friend.
- 3. I've got a new bike.
- 4. Everybody knows where I live.
- 5. There's some food in the refrigerator.
- 6. I saw the boy throw the stone.
- 7. We want to go to the ballgame.
- 8. Sam always tells the truth.

Questions

There are two kinds of questions: **yes or no questions** and **question-word questions**.

yes or no questions

When you ask a yes or no question, you want the answer **yes** or the answer **no**. Use the verbs **be**, **have** and **do** along with helping **verbs** such as **can**, **will** and **should** when you ask these questions. Here are some examples of yes or no questions, with answers.

| Is this your seat? | May I sit here? |
|-----------------------|-----------------------|
| <i>Yes</i> . | <i>Yes</i> . |
| Can you ride a bike? | Don't you like pizza? |
| <i>No</i> . | <i>No</i> . |
| Do you like swimming? | Are we late? |
| <i>Yes</i> . | <i>No</i> . |

In questions, the **helping verb** comes **before** the subject. The **other verb** comes **after** the subject. The verb **be** also comes **before** the subject when it is an ordinary verb rather than a helping verb.

Here are some examples of statements and the questions you can make from them. Notice that the helping verbs are printed in bold and the subjects are in color.

| statement | question |
|------------------------------------|---|
| Dad is ill today. | Is Dad ill today? |
| She has finished her homework. | Has she finished her homework? |
| The cat doesn't like noise. | Doesn't the cat like noise? |
| Michael can ride a bike. | Can Michael ride a bike? |
| Sally could borrow your pencil. | Could Sally borrow your pencil? |
| You may leave now. | May leave now? |
| I think it will rain tomorrow. | Do you think it will rain tomorrow? |
| I saw Tom at the football game. | Did you see Tom at the football game? |
| Miss Lee sang a song. | Did Miss Lee sing a song? |
| The computer needs to be repaired. | Does the computer need to be repaired? |

Question-word questions

Use the question words **what**, **which**, **who** (sometimes **whom**), **whose**, **when**, **where** and **how** to ask for information. The verbs **be**, **have** and **do**, and **helping verbs** such as **can**, **will** and **should** are also used in questions.

The **helping verb** comes **before** the subject, as it does in yes or no questions. Here are some examples. Again, the helping verb is printed in bold and the subject is printed in color.

What is your name?

What date **is it** today?

Which boy is your brother?

Which house **do you** live in?

Who is the boy next to Alan?

Who (or Whom) did he ask?

Whose book is this?

When **can |** come to visit you?

When does the spring vacation start?

Where is the pencil that I left on my desk?

Where **do the birds** go when they fly away in winter?

How **can Grandma** read without her glasses?

How **does a plane** stay in the sky?

Sometimes the **wh-word** itself is the subject of the sentence. In this case, don't use **do** to form questions.

Who wants to come with me?

What caused the accident?

Which is the fastest car?

I've got my coat. Whose is this?

Question Tags

Sometimes people finish what they are saying with a short question. Why do they do this? Because they want to know if the person they are speaking to agrees with them. This short question is called a **question tag**. Look at the following sentence.

The weather is lovely today, isn't it?

The main part of the sentence is positive, but the **question tag** is negative. You expect the answer to a **negative question tag** to be **yes**. For example:

"The weather is lovely today, isn't it?" "Yes, it is."

Use a helping verb and the subject of the sentence to make the **question tag**. Notice that the subject has been replaced by a pronoun in the example sentences. The pronoun in the question tag refers to the subject printed in color.

Tom is older than you, isn't he?

Sally has got a dog, hasn't she?

Anna and I can go by train, can't we?

Peter and David should leave now, shouldn't they?

- If the main part of the sentence has **I am** in it, use **aren't I** in the question tag.
 - I'm your best friend, **aren't I**?

I'm taller than Sumiko, aren't I?

If the main part of the sentence is negative, the **question tag** is positive. You expect the answer to **a positive question tag** to be **no**.

These questions aren't very difficult, are they? You haven't read this book, have you? Peter isn't as tall as I am, is he? She isn't eight yet, is she? There aren't many clouds in the sky, are there? There isn't much wind today, is there? There weren't any emails for me, were there?

Rewrite the following statements as yes or no questions. The first one has already been done for you.

- 1. It is raining again.
 - Is it raining again?
- 2. She can speak Japanese.
- 3. Margaret is at home.
- 4. My mom works in an office.
- 5. The teacher told the children a story.
- 6. Philip has got a new bike.
- 7. She is Sumiko's best friend.
- 8. Tom could sit with David.
- 9. Dad will help Jennifer with her homework.
- 10. We will be late.

Choose one of the question words from the box to complete the sentences below. You may use some of the words more than once. The first one has been done for you.

| what which | who whose | when where | why how |
|---------------|---------------------------|-------------------|------------|
| 1. Where | are my keys? | | |
| 2 | is the tall boy at the ba | ick of the class? | |
| 3 | time did they arrive? | | |
| 4 | is the problem? | | |
| 5. " | are we going to the zo | oo?" "Tomorrow." | |
| 6 | do you know the answe | er? | |
| 7 | do the stars twinkle? | | |
| 8 | coat is this? | | |
| 9 | would you like for dinn | er? | |
| 10 | did you open the door | without a key? | |
| 11 | is your favorite singer? | | |
| 12 | does this train leave? | | |
| 13 | bike is that over there? | | |
| 14 | cafe do you prefer? | | |
| 15 | can we find a restaura | nt? | |

Complete the following sentences by adding a question tag. Remember that a positive sentence needs a **negative question tag**, and a negative sentence needs a **positive question tag**. The first one has been done for you.



11 Direct and Indirect Speech

Direct Speech

The exact words that someone says are called **direct speech**. **Quotation marks** " " are used to set off direct speech.

Mom said, "Where are my keys?"

"This ice cream is delicious," said Tom.

"Have you boys washed your hands?" asked Dad.

"Please get out of the car," the police officer ordered.

"What a beautiful dress!" said Sally.

Indirect Speech

You can report what someone says without using their exact words. To do this, use a verb like **say**, **ask** or **tell**, followed by **that**. This is called **indirect speech**. There are several differences between a sentence with direct speech and a sentence with indirect speech.

- You don't use quotation marks with indirect speech.
- You change the tense of the verb.
- You change the pronouns and determiners.

Here are some examples. The verb tenses that change are printed in bold and the pronouns and determiners that change are printed in color. Remember that the past tense of **can** is **could** and the past tense of **will** is **would**.

| direct speech | indirect speech |
|--|--|
| Maggie said, "I feel ill." | Maggie said that she felt ill. |
| Sumiko said, " It's time to leave." | Sumiko said that it was time to leave. |
| " I can't find my book," said Alice. | Alice said that she couldn't find her book. |
| "John is hitting me ," said Peter. | Peter said that John was hitting him . |
| Dad said, " I haven't had my breakfast yet." | Dad said that <mark>he hadn't had his</mark> breakfast yet. |
| "My car won't start ," said Mom. | Mom said that her car wouldn't start . |

In indirect speech people often leave out the conjunction that.

Maggie said that she felt ill.

Sumiko said -that it was time to leave.

Alice said that she couldn't find her book.

Peter said <u>that</u> John was hitting him.

Dad said that he hadn't had his breakfast yet.

When you are using indirect speech to report **a statement that is still true now**, you don't change the tense of the verb.

| direct speech | indirect speech |
|---|---|
| John said , "My mom doesn't like | John said that his mom doesn't like |
| fish." | fish. |
| "I live in a house by the sea," said | Anna said that she lives in a house |
| Anna. | by the sea. |
| Dad said , "Paris is a beautiful city." | Dad said Paris is a beautiful city. |

Indirect Commands

Use verbs like **order**, **tell** and **warn** to report orders and instructions. The construction **to** + **verb** or **not to** + **verb** may also be used.

| direct speech | indirect speech |
|---|--|
| The teacher said, "Stop running in the corridor!" | The teacher ordered us to stop running in the corridor. |
| "Put your books away, children," | Mr. Park told the children to put their |
| said Mr. Park. | books away. |
| Dad said to David, "Please help me | Dad asked David to help him by |
| by washing the dishes." | washing the dishes. |
| Jack said to Maggie, "Please | Jack begged Maggie not to tell |
| don't tell anyone my secret!" | anyone his secret. |
| Miss Lee said to Alan, "Don't be | Miss Lee warned Alan not to be |
| late again tomorrow." | late again the next day. |

Indirect Questions

The verb **ask** is usually used to report questions.

| direct speech | indirect speech |
|---|--|
| Sally said, "Where is my backpack?" | Sally asked where her backpack was. |
| Peter said, "Have you finished your homework?" | Peter asked if I had finished my homework. |

To report a question, put the subject **before** the verb or helping verb. Remember that the subject comes **after** the helping verb when you ask a question. Here are some examples. The subjects are printed in bold and the verbs are printed in color.

| asking a question | reporting a question |
|----------------------------------|---|
| "Where are they going?" | I asked where they were going . |
| "Can Jack ride his bike?" | I asked if Jack could ride his bike. |
| "Did Miss Lee sing a song?" | l asked whether Miss Lee sang a song. |
| "Has she finished her homework?" | I asked if she had finished her homework. |

To report a **question-word question**, use the same **question word** in direct speech.

| direct speech | indirect speech |
|--|--|
| Mom said, " Where are your shoes | ?" Mom asked where my shoes were. |
| Maggie said, " Who has taken my pen?" | Maggie asked who had taken her pen. |
| " What time does the show start?" asked Sue. | Sue asked what time the show started. |
| Peter said, " Why did you leave before the end of the movie?" | Peter asked why I left before the end of the movie. |

When you are reporting **yes or no questions**, use **if** or **whether** after the verb.

| direct speech | indirect speech |
|-----------------------------------|---|
| "Is it raining?" asked Tom. | Tom asked if it was raining. |
| Alice said, "Can you help us?" | Alice asked whether I could help them. |
| Dad said, "Is the train on time?" | Dad asked if the train was on time. |

Exercise 1

Fill in the blank spaces with a **verb** in the correct tense. The first one has been done for you.

| | direct speech | indirect speech |
|-----|--|--|
| 1. | "I am very tired," said Dad. | Dad said that he <u>was</u> very tired. |
| 2. | "You look very handsome, Mike," said Mom. | Mom told Mike that he very handsome. |
| 3. | The teacher said, "Sam has not made any mistakes." | The teacher said that Sam not made any mistakes. |
| 4. | "I am losing my patience," said Mr. Carter. | Mr. Carter said that he losing his patience. |
| 5. | "You can come to my house for dinner," Maggie told Jason. | Maggie told Jason that he come to her house for dinner. |
| 6. | Dad said, "Hurry up or we will be late." | Dad told us to hurry up or we be late. |
| 7. | "The train is coming," said Peter. | Peter said that the train coming. |
| 8. | "I have cleaned up my room," said Kathleen. | Kathleen said that she cleaned up her room. |
| 9. | The teacher said, "It is time to stop writing." | The teacher said that it time to stop writing. |
| 10. | "I don't want to watch TV," said John. | John said that he want to watch TV. |

Complete these indirect speech sentences with the correct pronoun or determiner. The first one has been done for you.

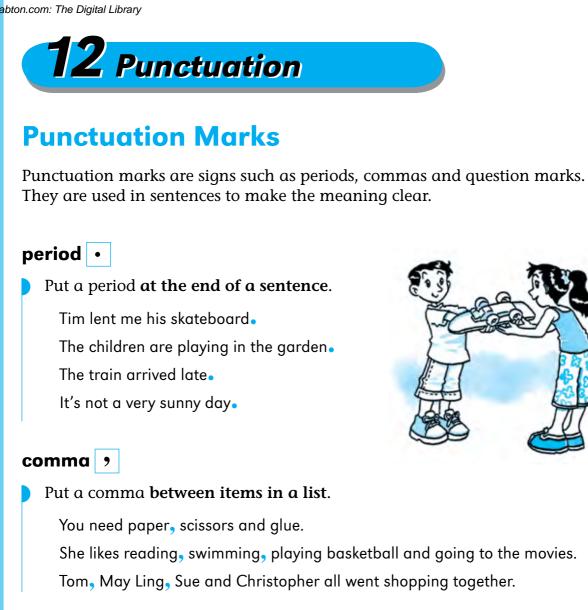
| | direct speech | indirect Speech |
|-----|---|---|
| 1. | "My head is aching," said Sarah. | Sarah said that <u>her</u> head was aching. |
| 2. | "I like your new bike,' Dan told me. | Dan told me that he liked new bike. |
| 3. | Tom and Peter said, "We'll give you our seats." | Tom and Peter said that they would give us seats. |
| 4. | "You can borrow my book," Michael said. | Michael said that I could borrow book. |
| 5. | "I haven't brushed my teeth," said Paul. | Paul said that he hadn't brushed teeth. |
| 6. | "You are late again," Mr. Chen told me. | Mr. Chen said that was late again. |
| 7. | "We have finished our homework," said the boys. | The boys said that they had finished homework. |
| 8. | Sue and Maggie said, "We want to watch football on TV." | Sue and Maggie said that wanted to watch football on TV. |
| 9. | "I don't like your green hair," said Uncle David. | Uncle David said that didn't like my green hair. |
| 10. | Dad said, "We'll have to phone for a taxi." | Dad said that would have to phone for a taxi. |

Rewrite the following sentences as indirect questions or indirect commands. The first one has been done for you.

1. "Are you feeling ill?" Mom asked.

Mom asked if I was feeling ill.

- 2. "When will you finish the work?" Dad asked the plumber.
- 3. The teacher said, "Open your books, children."
- 4. "Turn the music down, Maggie," said Mom.
- 5. "Please take your shoes off at the door, Tom," said Uncle David.
- 6. "Have you read the Harry Potter books?" Michael asked.
- 7. Jenny said, "Would you like some more orange juice, Peter?"
- 8. "Don't be rude to your teacher, children," said the principal.
- 9. "Write your name at the top of the page, everyone," said Miss Lee.
- 10. "Does the ball belong to you boys?" the woman asked.



Put a comma after yes and no.

"Do you like football?" "Yes, I like it very much." "Is this your house?" "Yes, it is." "Is it still snowing?" "No, it's stopped." "Has Sarah had breakfast yet?" "No, she hasn't."

You also put a comma before or after the name of the person you are speaking to.

Hello, Mr. Carter. Miss Lee, can I borrow a pencil, please? Goodbye, Andrew.

Commas are used **before** please and thank you.

Could you pass me that pencil, please? "Would you like some more orange juice, David?" "Yes, please." I've had enough to eat, thank you. "Would you like another cupcake, Sally?" "No, thank you."

A comma is also used **between the parts of a place name**.

Chicago, Illinois Tower Bridge, London Athens, Georgia the Lincoln Memorial, Washington DC

question mark ?

Write a question mark at the end of a question, instead of a period.

Can you hear me, children? Who is that man talking to Dad? Is there someone knocking at the door?

Didn't you read the sign? Where is my schoolbag? How many apples are left?

exclamation point !

Use an exclamation point at the end of a sentence that shows a strong feeling such as surprise or fear. An exclamation point is used instead of a period.

| What a silly thing to do! | Help! A monster! |
|---------------------------------------|------------------|
| You're completely wrong! | What a shame! |
| l told you not to go out on your own! | How sad! |

You can also use exclamation points with strong orders.

| Sit down |
|----------------------------|
| Be quiet! |
| Leave that computer alone! |

Don't touch that knife! Give me that ball Do it now!

Exclamation points are usually used after interjections.

People often use just one or two words to express a sudden feeling such as **fear**, **happiness**, **surprise** or **anger**, or in greeting somebody. These short expressions are called **interjections**. Here are some examples:

| Hello | Ouch! |
|---------------|---------------------|
| Good morning! | Hurray |
| Good night! | Help <mark>!</mark> |
| Well done! | Look out! |
| Oh dear! | Happy Birthday! |

apostrophe ,

Use an apostrophe with **s** to show **who something belongs to**.

This is Michael's room.

This is my Dad's desk.

Are you Kathleen's mom?

This dog's tail is very long.

The teacher collects everyone's books at the end of the class.

Jack is going to his friend's house for lunch.

You also use an apostrophe to show where one or more letters are missing in a contraction.

I'm (= am) the boy who lives next door.

She's (= is) my best friend.

He's (= has) been to Europe twice.

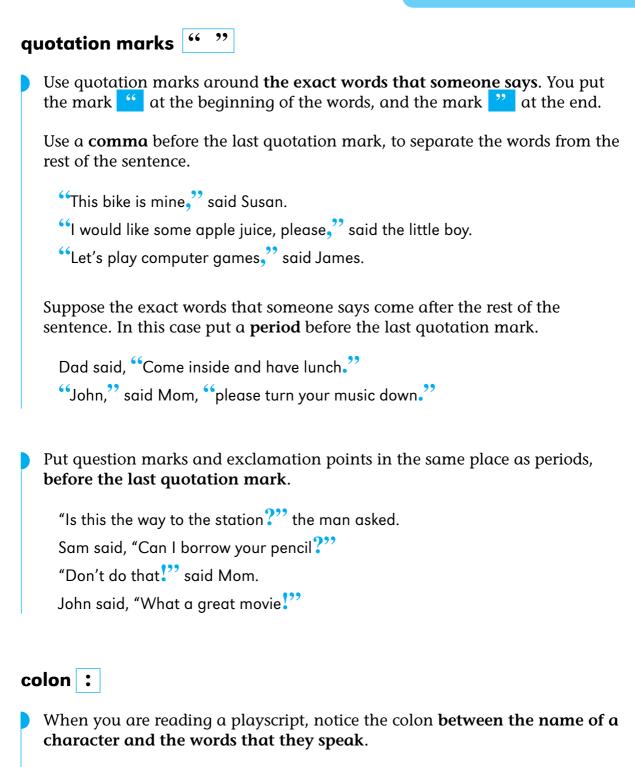
We're (= are) going to the zoo today.

You'**re** (= are) my favorite uncle.

l'd (= had) better go home now.

You'**ve** (= have) got dirt on your new shoes.

He'll (= will) lend you his bike.



Jack: What have you got in the bag?

Maggie: My swimming suit.

Jack: When are you going swimming?

Maggie: This afternoon. Would you like to come?

Capital Letter

Use a capital letter as the first letter of the first word in a sentence.

Dogs have wet noses. Where is my ball? That isn't fair! This is my brother. You need a racket if you're going to play tennis.

You also use a capital letter for the first letter of the **first word in direct speech**.

Sam said, "This is my brother." "Where is my ball?" Tom asked. Alice shouted, "That isn't fair!" "You'll need a racket if you're going to play tennis," said Dad.

The word I is always written as a capital letter.

I'm really pleased with your work. Do you know what I got for my birthday? Paul and I asked if we could help.

Use a capital letter to begin the **names of people and places**.

| J ohn | Australia | the S phinx |
|--------------------------------|---------------------------------------|---|
| M ay Ling | Germany | the T aj M ahal |
| David Beckham | the United States of America | the G rand C anyon |
| Dr. Raj | Mexico City | the G reat W all of C hina |
| Miss Lee | Beijing | the P acific O cean |
| G randad | Buckingham Palace | M ount F uji |
| Uncle David | the S tatue of L iberty | the R io G rande |
| P rofessor P ark | the Erie Canal | the H imalayas |

You also use capital letters after the **initials** in someone's name.

T.K. Lee J.K. Rowling J.R.R. Tolkien M.C. Hammer

The days of the week and months of the year begin with a capital letter.

| M onday | J anuary | J uly |
|------------------|------------------|-------------------|
| Tuesday | F ebruary | August |
| Wednesday | March | S eptember |
| T hursday | A pril | October |
| Friday | Μαγ | N ovember |
| S aturday | J une | December |
| S unday | | |

The names of **holidays** and **special celebrations** also begin with a capital letter.

| Valentine's Day | Veterans' Day |
|-------------------|--------------------------|
| Yom Kippur | H alloween |
| C hristmas | Independence D ay |
| Memorial Day | T hanksgiving |

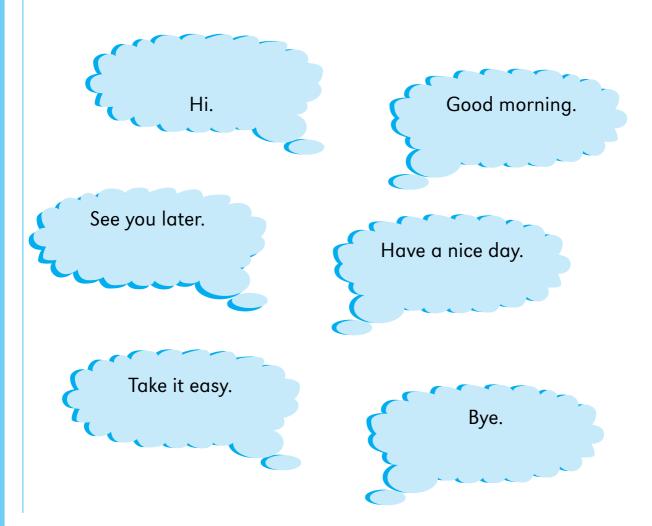
Capital letters are also used in the **titles of books**, films and plays.

The Lady and the Tramp Star Wars Harry Potter and the Sorcerer's Stone The Adventures of Sherlock Holmes Alice in Wonderland The Sword in the Stone Hamlet, Prince of Denmark Cats and Dogs Universal World Atlas

Nationalities and languages also begin with a capital letter.

| A ustralian | G erman |
|--------------------|----------------------------------|
| Indonesian | K orean |
| S panish | French |
| E gyptian | R ussian |
| Hindu | J apanese |
| South African | C hinese |
| B ritish | E nglish |
| P akistani | $\boldsymbol{C} \text{antonese}$ |

You also use a capital letter for the first letter in words and phrases that you use for saying **hello** and **goodbye**.



Put the correct punctuation mark at the end of each sentence.

- 1. Sally is my sister's friend
- 2. What time is it
- 3. Don't speak to your mother like that
- 4. Good morning Did you sleep well
- 5. Oh dear Did he hurt himself

- 6. Mom asked if I had cleaned my room
- 7. Help I'm falling
- 8. Could you open a window, please
- 9. He's very handsome, isn't he
- 10. What a lovely day

Exercise 2

Rewrite the following sentences by putting commas and apostrophes in the correct places.

- 1. This food is delicious isnt it?
- 2. Hello David. Have you seen Toms new bike?
- 3. "Good morning children" said Miss Lee.
- 4. I cant speak French very well.
- 5. Excuse me Mr. Chen. Could you help me with this question please.
- 6. Sams mom bought rice eggs and flour.
- 7. Yes thank you. Ive had a lovely day.
- 8. Shes my big brothers girlfriend.

Put capital letters in the correct places as you rewrite these sentences.

- 1. have you seen mr. chen?
- 2. can I help with the cooking, mom?
- 3. we went to paris for a holiday.
- 4. "do you like my new car?" asked uncle david.
- 5. we visited new york and saw the statue of liberty.
- 6. my friend doesn't speak english.
- 7. they spent christmas in london.
- 8. we went to the library on thursday.
- 9. were you born in june or july?
- 10. have you read the lord of the rings by j.r.r. tolkien?
- 11. they're going to italy next summer.
- 12. have a good day, mrs. park.

A List of Irregular Verbs

Here is a table to remind you of the forms of irregular verbs.

| Simple Present | Third Person Singular | Present Participle | Simple Past | Past Participle |
|-------------------|--------------------------|-----------------------|----------------|--------------------|
| be | am, is, are | being | was | been |
| beat | beats | beating | beat | beaten |
| become | becomes | becoming | became | become |
| begin | begins | beginning | began | begun |
| bend | bends | bending | bent | bent |
| bite | bites | biting | bit | bitten |
| blow | blows | blowing | blew | blown |
| break | breaks | breaking | broke | broken |
| bring | brings | bringing | brought | brought |
| build | builds | building | built | built |
| burn | burns | burning | burned | burned |
| burst | bursts | bursting | burst | burst |
| buy | buys | buying | bought | bought |
| catch | catches | catching | caught | caught |
| choose | chooses | choosing | chose | chosen |
| come | comes | coming | came | come |
| creep | creeps | creeping | crept | crept |
| cut | cuts | cutting | cut | cut |
| dig | digs | digging | dug | dug |
| do | does | doing | did | done |
| draw | draws | drawing | drew | drawn |

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| Simple Present | Third Person Singular | Present Participle | Simple Past | Past Participle |
|-------------------|--------------------------|-----------------------|----------------|--------------------|
| lrink | drinks | drinking | drank | drunk |
| lrive | drives | driving | drove | driven |
| eat | eats | eating | ate | eaten |
| all | falls | falling | fell | fallen |
| eed | feeds | feeding | fed | fed |
| eel | feels | feeling | felt | felt |
| ìght | fights | fighting | fought | fought |
| ìnd | finds | finding | found | found |
| ly | flies | flying | flew | flown |
| orget | forgets | forgetting | forgot | forgotten |
| reeze | freezes | freezing | froze | frozen |
| get | gets | getting | got | got |
| give | gives | giving | gave | given |
| јо | goes | going | went | gone |
| Jrow | grows | growing | grew | grown |
| nave | has | having | had | had |
| near | hears | hearing | heard | heard |
| nide | hides | hiding | hid | hidden |
| nit | hits | hitting | hit | hit |
| nold | holds | holding | held | held |
| nurt | hurts | hurting | hurt | hurt |
| keep | keeps | keeping | kept | kept |
| kneel | kneels | kneeling | knelt | knelt |
| know | knows | knowing | knew | known |
| ay | lays | laying | laid | laid |
| ead | leads | leading | led | led |

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| Simple Present | Third Person Singular | Present Participle | Simple Past | Past Participle |
|-------------------|--------------------------|-----------------------|----------------|--------------------|
| learn | learns | learning | learned | learned |
| leave | leaves | leaving | left | left |
| lend | lends | lending | lent | lent |
| let | lets | letting | let | let |
| lie | lies | lying | lay | lain |
| light | lights | lighting | lit/lighted | lit/lighted |
| lose | loses | losing | lost | lost |
| make | makes | making | made | made |
| meet | meets | meeting | met | met |
| рау | pays | paying | paid | paid |
| put | puts | putting | put | put |
| read | reads | reading | read | read |
| ride | rides | riding | rode | ridden |
| ring | rings | ringing | rang | rung |
| rise | rises | rising | rose | risen |
| run | runs | running | ran | run |
| say | says | saying | said | said |
| see | sees | seeing | saw | seen |
| sell | sells | selling | sold | sold |
| send | sends | sending | sent | sent |
| shake | shakes | shaking | shook | shaken |
| shine | shines | shining | shone | shone |
| shoot | shoots | shooting | shot | shot |
| show | shows | showing | showed | shown |
| shut | shuts | shutting | shut | shut |
| sing | sings | singing | sang | sung |
| | | | | |

| Simple Present | Third Person Singular | Present Participle | Simple Past | Past Participle |
|-------------------|--------------------------|-----------------------|----------------|--------------------|
| sink | sinks | sinking | sank | sunk |
| sit | sits | sitting | sat | sat |
| sleep | sleeps | sleeping | slept | slept |
| smell | smells | smelling | smelled | smelled |
| speak | speaks | speaking | spoke | spoken |
| spend | spends | spending | spent | spent |
| spread | spreads | spreading | spread | spread |
| steal | steals | stealing | stole | stolen |
| stick | sticks | sticking | stuck | stuck |
| sweep | sweeps | sweeping | swept | swept |
| swell | swells | swelling | swelled | swollen |
| swim | swims | swimming | swam | swum |
| swing | swings | swinging | swung | swung |
| take | takes | taking | took | taken |
| teach | teaches | teaching | taught | taught |
| tear | tears | tearing | tore | torn |
| tell | tells | telling | told | told |
| think | thinks | thinking | thought | thought |
| throw | throws | throwing | threw | thrown |
| understand | understands | understanding | understood | understood |
| wake | wakes | waking | woke | woken |
| wear | wears | wearing | wore | worn |
| weep | weeps | weeping | wept | wept |
| win | wins | winning | won | won |
| write | writes | writing | wrote | written |
| | | | | |

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