

Active and passive
Tenses

Direct and indirect
speech

EXAMPLES

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Present continuous tense

| | |
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| 1 | I am going to school now. |
| 2 | He is working now. |
| 3 | She is washing the clothes now. |
| 4 | They are walking to school now. |
| 5 | Ali is studying English book now. |
| 6 | Sara is writing her homework now. |
| 7 | Ali is giving some money to his friend. |
| 8 | Robber is escaping from the store now. |
| 9 | I am reading a short story now. |
| 10 | Asif is talking to Ahmad. |

Simple present tense

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| 1 | Asma pulls the flower every morning. |
| 2 | Ali gets first position at class every year. |
| 3 | Ahmad smiles every time he hears a joke. |
| 4 | Kamran wears new clothes every Friday. |
| 5 | Sohail loves his friends. |
| 6 | They play football in the ground every Friday. |
| 7 | She watches the cricket on TV every Tuesday. |
| 8 | He listens to the radio every night. |
| 9 | They hit the ball every morning. |

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| 10 | She writes a note every afternoon. |
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Present perfect tense

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| 1 | She has done his homework. |
| 2 | They have kicked him. |
| 3 | I have slapped him |
| 4 | He has refused my invitation. |
| 5 | We have ran fast. |
| 6 | He has seen me. |
| 7 | You have walked to store. |
| 8 | They have typed articles. |
| 9 | He has bent a ruler. |
| 10 | Ali has come to our house. |

Present perfect continuous tense

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| 1 | He has been working here since last month. |
| 2 | They have been driving cars since 2022. |
| 3 | She has been talking on the phone for two hours. |
| 4 | I have been watching TV since morning. |
| 5 | Sara has been fostering a baby since her brother death. |
| 6 | They have been sitting on the chair since half hour. |
| 7 | Ali has been eating breakfast since twenty minutes. |
| 8 | Asif has been tailoring since two months. |
| 9 | Ali has been making birthday cake since one week. |

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| 10 | I have been listening radio for hour. |
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Simple past tense

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| 1 | Ali went to his house yesterday. |
| 2 | I washed the dishes today morning. |
| 3 | They wrote a letter to me last week. |
| 4 | I sent him a gift yesterday. |
| 5 | They came here last year. |
| 6 | She brought me a present last month. |
| 7 | He bought a car yesterday. |
| 8 | They sold a Taxi yesterday. |
| 9 | He rode on the horse today afternoon |
| 10 | They slapped one another yesterday . |

Past continuous tense

| | |
|-----------|---------------------------------|
| 1 | He was writing a letter. |
| 2 | They were going to school. |
| 3 | She was shopping in the market. |
| 4 | He was waiting for Ali. |
| 5 | I was opening the packet. |
| 6 | He was digging. |
| 7 | They were sleeping. |
| 8 | He was selling his mobile. |
| 9 | She was scolding me. |
| 10 | They were looking at the dog. |

Simple future tense

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| 1 | He will find a job tomorrow. |
| 2 | I will share a post tomorrow. |
| 3 | He will burn the garbage next month. |
| 4 | He will propose her next winter. |
| 5 | Sara will go to her village next month. |
| 6 | Asif will buy a new bike tomorrow. |
| 7 | I will carry the luggage tomorrow. |
| 8 | She will acclaim him tomorrow. |
| 9 | I will make a party next Christmas. |
| 10 | She will invite her friends for tomorrow dinner. |

Future Continuous tense

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| 1 | I will be fixing the car. |
| 2 | She will be dancing. |
| 3 | He will be studying. |
| 4 | Sohail will be walking in the park. |
| 5 | Wohail will be trying to earn money. |
| 6 | Ali will be studying hard to become a doctor. |
| 7 | I will be finishing my homework. |
| 8 | He will be watching a movie. |
| 9 | Aysha will be cleaning the house. |
| 10 | We will be coming there. |

Examples of Passive Tenses

Present continuous tense

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| 1 | She is washing the dishes The dishes are being washed by her. |
| 2 | They are eating apples. Apples are being eaten by them. |
| 3 | He is kicking the ball. The ball is being kicked by him. |
| 4 | He is cleaning the kitchen. The kitchen is being cleaned by him. |
| 5 | She is writing homework. Homework is being written by her |
| 6 | They are making cakes. Care are being made by them. |
| 7 | He is brushing the floor. The floor is being brushed by him. |
| 8 | Ali is fixing the car. The car is being fixed by Ali. |

Simple present tense

| | |
|----------|---|
| 1 | He reads a book. A book is read by him. |
| 2 | They paint the apartments. Apartments are painted by them. |
| 3 | Ali writes a letter. A letter is written by Ali. |
| 4 | You earn money . Money is earned by you. |
| 5 | He sells vegetable. Vegetable is sold by him. |
| 6 | They buy apples. Apples are bought by them. |
| 7 | She sends a letter to Ali. A letter to Ali is sent by her. |
| 8 | They laugh at me. I am laughed by them. |

Present perfect tense

| | |
|----------|---|
| 1 | She has written a story. A story has been written by her. |
| 2 | They have brought books. Books have been brought by them. |
| 3 | She has hidden a pen. A pen has been hidden by her. |
| 4 | He has stolen Ali's bike. Ali's bike has been stolen by him. |
| 5 | She has knocked a door. A door has been knocked by her. |
| 6 | I have blown the candle. The candle has been blown by me. |
| 7 | He has scratched my phone glass. My phone glass has been scratched by him. |
| 8 | Ali has pushed the car. The car has been pushed by Ali. |

Present perfect continuous tense

| | |
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| 1 | They have been finding a building. A building has been being found by them. |
| 2 | They have been pulling the sugar canes. Sugar canes have been being pulled by them. |
| 3 | He has been breaking the rules. The rules have been being broken by him. |
| 4 | Ali has been killing ants. Ants have been being killed by Ali. |
| 5 | They have been drawing things. Things have been being drawn by them. |
| 6 | She has been cooking lunch. Lunch has been being cooked by her. |
| 7 | Sara has been scolding Amjed. Amjed has been being scolded by Sara. |
| 8 | Ali has been refusing my invitation. My invitation has been being refused by Ali. |

Simple past tense

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| 1 | They stole a purse. A purse was stolen by them. |
| 2 | He put the ball on the table. The ball on the table was put by him. |
| 3 | He cut the birthday cake. The birthday cake was cut by him. |
| 4 | She punched me. I was punched by her. |
| 5 | Uzma boiled eggs. Eggs were boiled by her. |
| 6 | He played cricket. Cricket was played by him. |
| 7 | She sang a song. A song was sung by her. |
| 8 | They wore shirts. Shirts were worn by them. |

Past continuous tense

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| 1 | He was brushing the floor. The floor was being brushed by him. |
| 2 | They were spending money. Money was being spending by them. |
| 3 | He was covering a book. A book was being covered by him. |
| 4 | She was ordering rice. Rice was being ordered by her. |
| 5 | He was tasting the sauce. The sauce was being tasted by him. |
| 6 | He was jumping over the basket. The basket was being jumped over by him. |
| 7 | She was eating cake. Cake was being eaten by her. |
| 8 | He was posting a picture in Facebook. In Facebook a picture was being posted by her |

Simple future tense

| | |
|----------|---|
| 1 | He will find a job. A job will be found by him. |
| 2 | They will buy a new car in a shop. A new car in a shop will be bought by them. |
| 3 | She will kick the ball. The ball will be kicked by her. |
| 4 | He will vex her. She will be vexed by him. |
| 5 | She will slap Asif. Asif will be slapped by her. |
| 6 | He will open the door. The door will be opened by him. |
| 7 | She will throw your rose. Your rose will be thrown by her. |
| 8 | He will give her a flower. A flower will be given to her by him. |

Imperative sentences

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| 1 | Open the door. Let the door be opened. |
| 2 | Open your books. Let the books be opened. |
| 3 | Write two words. Let the two words be written. |
| 4 | Close the window. Let the window be closed. |
| 5 | Pick up the book. Let the book be picked up. |
| 6 | Slice onions. Let the onions be sliced. |
| 7 | Spell your name. Let your name be spelled. |
| 8 | Open your purse. Let your purse be opened. |

Direct to Indirect speech Examples

Present continuous tense

| | |
|-----------|---|
| 1 | He said “ I am going to city” He said that he was going to school. |
| 2 | Ali said to me “ I am walking in the park now” Ali told me that he was walking in the park then. |
| 3 | She says to Arif “ I am cleaning the kitchen ” She tells Arif That she was cleaning the kitchen. |
| 4 | He says “ I am making chicken now” He says that he was making chicken then. |
| 5 | They say to me “ we are missing you” They tell me that they were missing me. |
| 6 | He said “ I am not watching TV” He said that he was not watching TV. |
| 7 | She says to Ali“ I am so happy ” She tells Ali that she was so happy. |
| 8 | Asma says “ I am not eating too much” Asma says that she was not eating too much. |
| 9 | Ali said to me “ I am not responsible for you” Ali told me that he was not responsible for me. |
| 10 | They say to him “ we are celebrating Christmas” They tell me that they were celebrating Christmas. |

Yes No questions

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| 1 | He said “ Is Ali from Mexico ?” He asked If Ali was from Mexico. |
| 2 | He said to me “ Do you like pears?” He asked me If I liked pears. |
| 3 | They said to Ali “ Have you heard our singing” They asked Ali If I had heard their singing. |
| 4 | She said to me “ were you in house? ” She asked me if I had been in house. |
| 5 | He said to Ali “ will you be my friend?” He asked Ali If he would be his friend. |
| 6 | They said to me “ Are you a teacher?” They asked me If I was a teacher. |
| 7 | She said “ Is Ali from Kabul?” She asked if Ali was from Kabul. |
| 8 | They said to them “ Did you see our car? They asked them if they had seen their car. |
| 9 | She said to him “ Have you ever been in Japan?” They asked him if he ever has been in Japan. |
| 10 | Ali said to me “ Are you my student?” He asked me if I was his student. |

WH questions

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| 1 | He said to me “ what are you doing?” He asked me what I was doing. |
| 2 | They said to Ali “ what did he write?” He asked Ali what he had written. |
| 3 | She said to me “ what will you use for writing?” She asked me what I would use for writing. |
| 4 | Sara said “ Where is Ali from” Sara asked where Ali was from. |
| 5 | Sohail said to me“ What time do you go to school?” Sohail asked me what time I went to school. |
| 6 | Saleem said to me “ What month is it?” Saleem asked me what month it was. |
| 7 | Ali said to me “ How are you going to university?” Ali asked me how I were going to university. |
| 8 | Sohail said to Jamal “ How old are you?” Sohail asked Jamal How old I was. |
| 9 | Shakir said to her “ Where are you from?” Shakir asked her Where she was from. |

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| 10 | Ali said to him “ Where did you go?” Ali asked him where he had gone. |
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Imperative sentences

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| 1 | My brother said to me “ Help with poor people” My brother advised me to help with Poor people. |
| 2 | Ali said to me “ Please help me ” Ali requested me to help him. |
| 3 | He said “ Open the door” He ordered to open the door. |
| 4 | My mother said to me “ Don’t go out late at night” My mother forbade me to go out late at night. |
| 5 | Ali said to me “ let’s go to city” Ali suggested me to go to city. |
| 6 | She said to me “ I want to marry with you” She proposed me to marry. |
| 7 | He said “open your book” He ordered to open the book. |
| 8 | They said to me “ don’t smoke” They advised me to smoke. |
| 9 | Ali said to Asif “ Carry my bags” Ali requested Asif to carry her bags. |
| 10 | She said to me “ let’s go to cinema ” She suggested me to go to cinema. |

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